

AGENDA

Meeting: CHIPPENHAM AREA BOARD
Place: The Needl Hall, Chippenham, Wiltshire SN15 3ER
Date: Monday 5 March 2012
Time: 7.00 pm

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Penny Bell, on 01249 706613 or email penny.bell@wiltshire.gov.uk or Victoria Welsh (Chippenham Community Area Manager), direct line 01249 706446 or (email) victoria.welsh@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Desna Allen – Queens & Sheldon (Chairman)	Peter Hutton – Cepen Park & Derriards
Chris Caswill – Monkton	Mark Packard – Pewsham (Vice Chair)
Paul Darby – Hardenhuish	Nina Phillips – Cepen Park & Redlands
Bill Douglas – Hardens & England	Judy Rooke – Lowden & Rowden
Howard Greenman - Kington	Jane Scott OBE– By Brook

Items to be considered	Time
<p>1. Chairman's Welcome and Introductions</p> <p>2. Apologies</p> <p>3. Minutes (<i>Pages 3 - 16</i>)</p> <ul style="list-style-type: none"> i. To approve the minutes of the meeting held on Monday 9 January 2012. ii. Actions from previous minutes. <p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (<i>Pages 17 - 30</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. Notice from the Chairman – conduct at Area Board meetings ii. Naming of grit lorry at Seagry Primary School iii. Chippenham Area Board Community Awards – a reminder iv. Draft Wiltshire Core Strategy v. The Localism Act 2011 vi. Help to Live at Home update vii. Minerals Site Allocations. 	<p>7:00pm</p>
<p>6. Youth Funding - Participatory Budgeting (<i>Pages 31 - 44</i>)</p> <p>Chippenham Area Board was awarded the sum of £12,028 by Wiltshire Council's Cabinet, specifically for projects that would benefit young people in the Community Area.</p> <p>At the meeting on 14 November 2011, Chippenham Area Board took the decision to make the £12,028 available using the 'Participatory Budgeting' model, in order to allow everybody present in the room to have a vote and decide which applications were successful.</p> <p>At the meeting on 14 November 2011, two applications successfully received funding, which totalled £6,650, leaving a balance of £5,378.</p> <p>Further applications have been received, as follows, and the community will be asked to vote in support of the projects they feel deserve to receive funding:</p>	<p>7.05pm</p>

- Chippenham Scout Group - £2,861.05 requested to purchase 5 Stormhaven Patrol tents
- CLOGS - £2,910 requested for a variety of workshops designed for young people aged 5 to 18
- Chippenham Girls Group - £1,383.22 requested for a health and wellbeing project.

7. **Town, Parish and Partner Updates** (*Pages 45 - 70*)

7:20pm

To note the written reports and receive updates from any partners who wish to contribute:

- i. Wiltshire Fire and Rescue Service
- ii. Parish and Town Councils
- iii. Wiltshire Police
- iv. NHS Wiltshire
- v. Chippenham and Villages Area Partnership (ChAP)
- vi. Chippenham Vision
- vii. Shadow Community Operations Board – Campus Developments
- viii. Community Area Young People’s Issues Group (CAYPIG)
- ix. Youth Strategy Update
- x. Lyneham Steering Group
- xi. Chippenham Partnership of Schools.

8. **Community Benefits achieved through the Planning Process** (*Pages 71 - 76*)

7.40pm

Sally Canter (Head of Admin and Technical Support, Development Services), will provide an overview of the planning benefits system and provide an update on the last 7 years of Section 106 agreements in the Chippenham Community Area.

9. **Chippenham Area Highways Budget 2011/12: Prioritisation of Schemes** (*Pages 77 - 80*)

7.55pm

To consider recommendations from the Community Area Transport Group for the prioritisation of small-scale local transport and highways improvements.

10. **Funding** (*Pages 81 - 90*)

8.05pm

a. Community Area Grants Scheme 2011/12

To consider the following applications to the Community Area Grant Scheme:

- i. Chippenham Partnership of Schools - £2,625 requested for the Chippenham Games
- ii. 10th Chippenham Guides - £935 requested to purchase camping equipment
- iii. Chippenham Bowls Club - £2,568 requested for the installation of floodlights

- iv. Chippenham Museum & Heritage Centre - £980 for the Primary School Archaeology Project
- v. Finding the Forgotten - £3,000 requested for increasing Great War education , knowledge and awareness

Grants application packs are available from the Community Area Manager or electronically at www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm

b. Area Board Projects

To consider the following Area Board Project application:

- £2,500 requested to commission a pilot project with the Media Department at Wiltshire College Chippenham to increase engagement between the local community and Chippenham Area Board.

c. Other Projects

To consider the following:

- £600 requested towards the hire of a jousting tent to accommodate displays promoting Chippenham Community Area at the Queen's Diamond Jubilee event on 1 May 2012.

d. Community Area Transport Group

To consider the following:

- To vire the balance of unspent Area Board funding of £19,900 to the Chippenham Community Area Transport Group (CSTG), for:
 - i. Malmesbury Road, Chippenham – allocate £8,000 to improve safety of pedestrians at the zebra crossing near St Paul's Church Hall.
 - ii. Kington St Michael Road, Kington Langley – allocate £6,900 to upgrade the footpath.
 - iii. Accessibility Improvements – allocate £5,000 to install dropped kerbs in the Community Area, following a prioritisation exercise for dropped kerbs to be carried out by the CATG with town and parish councils.

11. Area Board Priorities Update

8.25pm

To receive updates on the Area Board's Priorities, as follows:

- i. Health and Wellbeing – Lead Councillor: Peter Hutton
- ii. Employment – Lead Partner: Chippenham Vision

- iii. Skate Park – Lead Councillor: Paul Darby
- iv. Road Safety – Lead Councillor: Bill Douglas
- v. Night Time Economy – Lead Councillor: Peter Hutton.

12. **Visiting Cabinet Representative**

8.40pm

Councillor Toby Sturgis will talk about his responsibilities for Waste, Property, Environment and Development Control, and respond to any questions.

Note – questions may be submitted in advance – please email penny.bell@wiltshire.gov.uk by 27 February 2012.

13. **Evaluation and Close** (Pages 91 - 92)

9:00pm

The Chairman will invite any remaining questions from the floor and will welcome the submission of new Community Issues.

The next agenda planning meeting will take place on Wednesday 21 March 2012, 10am at Monkton Park. Any parish or town council representative interested in attending should contact the Community Area Manager or the Chairman.

The meeting is asked to note the future meeting dates below and the Forward Plan.

Future Meeting Dates

Monday 30 April 2012
6.30 pm for 7.00 pm
Abbeyfield School, Chippenham

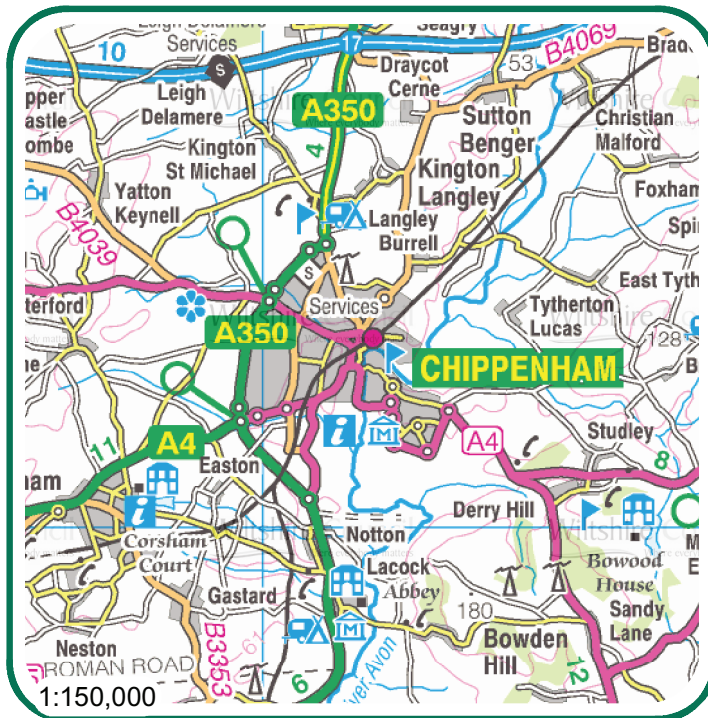
Monday 9 July 2012
6.30 pm for 7.00 pm
Yatton Keynell Village Hall

Monday 3 September 2012
6.30 pm for 7.00 pm
Hardenhuish School, Chippenham

Monday 5 November 2012
6.30 pm for 7.00 pm
Wiltshire Council Monkton Park Offices, Chippenham

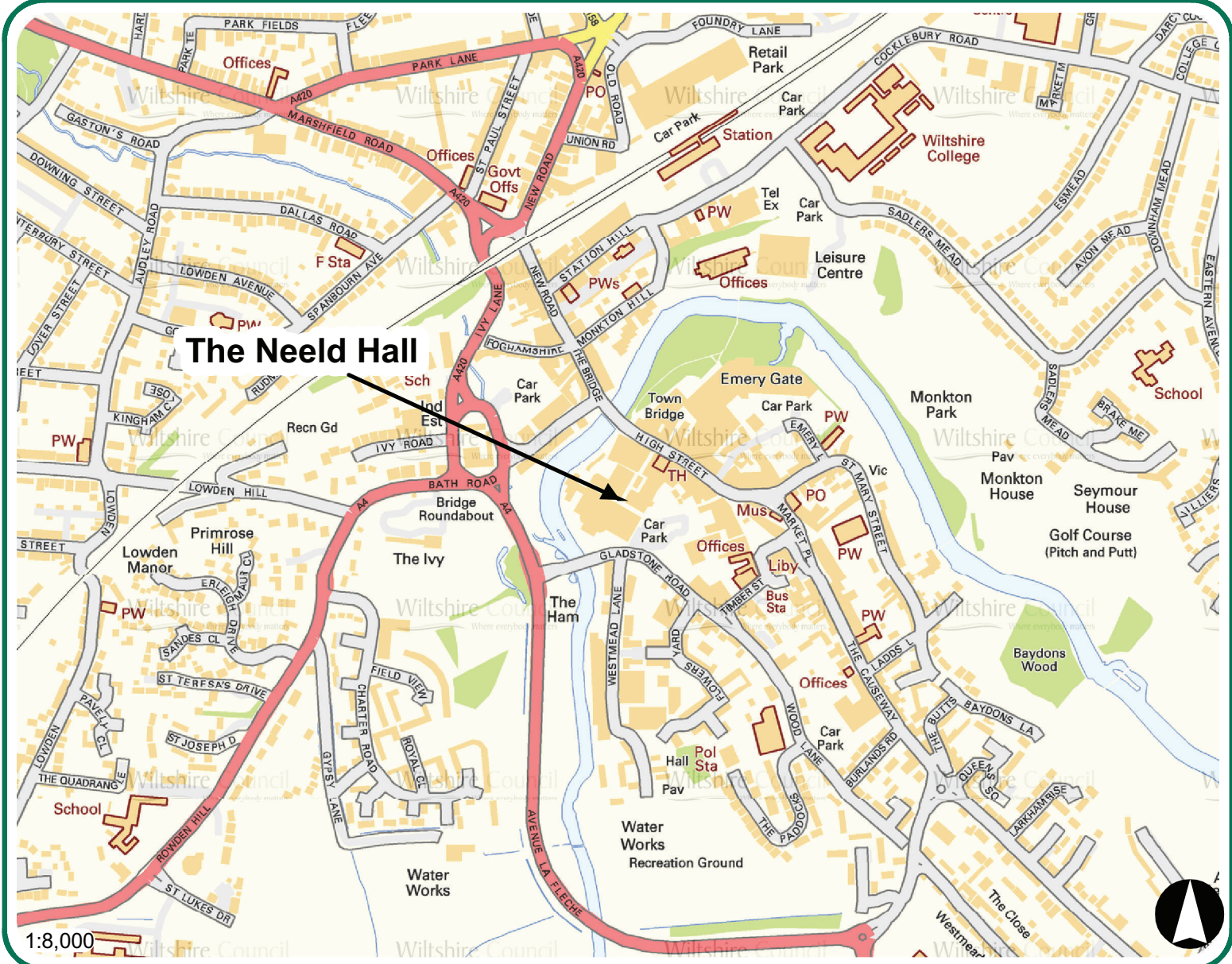
Monday 7 January 2013
6.30 pm for 7.00 pm
Sheldon School, Chippenham (tbc)

Monday 4 March 2013
6.30 pm for 7.00 pm
Neeld Hall, Chippenham



**The Neeld Hall
Borough Parade
Chippenham
SN15 3WL**

Wiltshire Council
Where everybody matters



MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Wiltshire Council Monkton Park Office, Chippenham, SN15 1ER
Date: 9 January 2012
Start Time: 6.30 pm
Finish Time: 9.25 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01249 706613 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Desna Allen (Chairman), Cllr Mark Packard (Vice Chairman), Cllr Chris Caswill, Cllr Paul Darby, Cllr Bill Douglas, Cllr Howard Greenman, Cllr Peter Hutton, Cllr Nina Phillips, Cllr Judy Rooke and Cllr Jane Scott OBE

Wiltshire Council Officers

Penny Bell, Democratic Services Officer
Victoria Welsh, Community Area Manager (Chippenham)
Parvis Khansari, Service Director for Strategic Services (Highways & Passenger Transport)

Guests

Jo Brown, Connexions
Kim Hunte and Alan McDougall, Wiltshire College
Lisa Lewis, Doorway
Jackie Tuckett, Job Centre Plus
Kevin Sweeney, Integrated Youth Service, Wiltshire Council

Town and Parish Councillors

Chippenham Town Council – Andy Phillips, Andrew Noblet, Adrian Jones, D Powell,
Harry Purdon, Sue Wilthew (Chief Executive)

Biddestone and Slaughterford Parish Council – Alison Butler, R de Fossard

Castle Combe Parish Council – F Winup, A Bishop

Christian Malford Parish Council – K Bolter

Grittleton Parish Council – M Viner

Sutton Benger Parish Council – Derek Liddell

Partners

Wiltshire Police – Inspector Martin Schorah, Aaron Rowe

Wiltshire Fire and Rescue Service – Mike Franklin

Chippenham and Villages Area Partnership – Julia Stacey, John Clark

Chippenham Vision – Tim Martienssen

Youth Development Service – Richard Williams

Chippenham Partnership of Schools – Clare Brookes

Extended Services – Judy Edwards

Total in attendance: 118

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Desna Allen, welcomed everyone to the meeting and introduced the Wiltshire Councillors. The Chairman also welcomed to the meeting the key guest speakers for the evening, who would be explaining more about their roles under the 'Youth Issues' item.</p>
2.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Maurice Dixson of Kington Langley Parish Council.</p>
3.	<p><u>Minutes</u></p> <p>It was requested that page 11 of the minutes should be altered slightly to read 'After consulting with the Clerk & Chief Executive' instead of 'After consulting the Town Clerk'.</p> <p><u>Decision</u> The minutes of the meeting held on Monday 14 November 2011 were approved a true record with the amendment above, and signed by the Chairman.</p> <p>Actions arising from the previous meeting – the Chairman announced that a response had been sent to the petition regarding the closure of the Olympiad on bank holidays. Unfortunately the Council had taken the difficult decision due to traditional low usage, and the need to make efficient use of all resources.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>Details of the following announcements were contained within the agenda pack:</p> <ul style="list-style-type: none"> i. Do You Have The X Factor? – A short film promoting the 2013 elections had been made and could be viewed at: http://www.youtube.com/watch?v=8Y_CvgVAgvY ii. Youth Advisory Group Pilots – a series of pilots were taking place across the County to establish Youth Advisory Groups which would improve the co-ordination of positive activities for young people. iii. Chippenham Area Board Community Awards – Nominations were being sought for the Individual, Team and Junior categories. Please contact

	<p>Victoria Welsh, Community Area Manager, for more information, or visit: http://www.wiltshire.gov.uk/council/areaboards/chippenhamareaboard.htm</p> <p>iv. 'Have a Go' – Skills Taster Sessions – Two skills taster events were being planned for February 2012 to provide a 'hands on' opportunity for young people to try out new skills.</p> <p>v. Youth Participatory Budgeting – Further to the success of the participatory budgeting event held in November 2011, a further event would be held at the Area Board meeting on Monday 5 March 2012. Applications should be submitted by 31 January 2012. Further information was available by contacting Victoria Welsh, or by visiting: http://www.wiltshire.gov.uk/council/areaboards/chippenhamareaboard.htm</p> <p>vi. Chippenham Freedom of Entry Parade – A reminder was issued that 9 Regiment, Royal Logistic Corps would be marching through Chippenham on Thursday 19 January from 12 noon. It was hoped that as many people as possible would line the route of the Causeway, the High Street and Bath Road, to support the 600 soldiers on this historic event.</p>
6.	<p><u>Skate Park Report and Recommendations</u></p> <p>The Area Board received a report from the Skate Park Task Group regarding progress with plans for a skate park in Chippenham.</p> <p>A skate park had been identified by the Area Board as a priority, and the Skate Park Task Group had been tasked with researching the issues, and identifying and assessing potential sites.</p> <p>As outlined in the report, a large number of potential sites for a skate park had been considered, but were not found to be appropriate for various reasons. The most suitable site identified was Monkton Park, and informal consultations had also found this to be a popular option. Long Close was also a possibility although not as central as Monkton Park.</p> <p>The report from the Task Group outlined a number of recommendations in order to progress the development of a skate park in Chippenham.</p> <p>The key issues that were discussed following receipt of the report included:</p> <ul style="list-style-type: none"> • The previous failures of North Wiltshire District Council had let the young people of Chippenham down, so Wiltshire Councillors were urged to proceed with the Task Group's recommendations. • If the development of a skate park was to be dependent on Section 106 developer contributions from the Bath Road site, this could take considerable time to come forward.

- Chippenham was a large community and it was believed possible that sufficient funds could be raised via alternative methods, similar to the way that Corsham had successfully raised funds for its skate park.
- Identifying a suitable site and obtaining planning permission were suggested to be more significant challenges than fundraising.
- Consultation was considered the priority for the Task Group, and it was intended that the consultation would include the wider community.
- A total of 19 sites had been assessed for suitability by the Task Group and Monkton Park was proposed as the most feasible site to take forward to consultation.
- Full noise and health and safety assessments would be carried out in parallel with the consultation. Assurance was provided that the Task Group did not want to repeat the mistakes made previously by North Wiltshire District Council in terms of noise nuisance and other issues that had not been addressed correctly. There was a strong intention to get things done right this time for the people of Chippenham.
- Local parents were frustrated at the lack of facilities for young people in Chippenham. Parents had to drive to neighbouring towns and as far as Bristol to allow their children to use skating and bmx facilities.
- The modern build of skate parks involved the use of concrete, which significantly reduced noise levels and disturbance to local residents.
- Although Stanley Park had been considered as a potential site, the Town Council had other plans for this site which did not allow for the development of a skate park. There was also concern that the site was not central enough to the town centre, which may pose transport and safety issues, and which could significantly reduce the potential usage.
- The Town Council was supportive of a full consultation exercise and offered use of its publication 'Talk of the Town' as a method of reaching local residents.
- Locating the skate park in Monkton Park could have a positive impact on the town centre by increasing trade in the local shops.
- Residents adjoining Monkton Park were concerned about the potential impacts of a skate park, including noise nuisance and anti-social behaviour.
- It was suggested that it would be more feasible to develop an indoor skating facility that could be used in all weather conditions.
- Some concern was raised that three of the main entrances to Monkton Park were on steep inclines which could pose significant safety issues for the skaters and the other general users of the park.
- Local parents, who visited skate parks often with their own children, confirmed that they did not witness any evidence of anti-social behaviour at such facilities.
- It was commented that Monkton Park was a public space that was available for use of all members of the community, and so the needs of the whole community needed to be considered; not just those of the people who lived nearby.
- It was suggested that, should Monkton Park be the preferred option for a

skate park, that perhaps it could be sited to the side of Wilkinsons, which was close to the town centre and would resolve the concerns of local residents.

- There was concern that Monkton Park was in a conservation zone and a skate park could significantly impact on the landscape and serenity of the park.
- Young people present at the meeting did not support Stanley Park as a potential site, due to its distance from the town centre. It was also considered too windy by skating professionals.
- It was noted that a specific site within Monkton Park was not being suggested at this stage, and that this level of details would come out of the consultation.

Councillor Chris Caswill, as the local member for Monkton Park, proposed the following:

“The Area Board welcomes the progress made by the Skate Park Task Group towards identifying a site for Chippenham, which is much needed. It particularly welcomes the idea of a public consultation but believes that consultation should as far as possible include the whole town, and a larger number of potential sites. It therefore asks the Task Group to continue its work by:

- 1) Further investigation into the different styles and approximate costs of skate parks.
- 2) Providing for consultation on at least three potential sites, including Monkton Park, specifying within these where a skate park could be located, and suggesting preferred styles. As a contribution to that a further conversation should be had with the Town Council about including Stanley Park, which the Area Board believes to be appropriate.
- 3) Preparing, with partners, a costed and reliable consultation for the town as a whole, to test the preferences of the local community.
- 4) Bringing proposals based on the above back to the next Area Board meeting on 5 March, or as soon as possible thereafter, for approval of the consultation and decision on next steps.”

The above proposal was seconded by Councillor Judy Rooke, and the Chairman took the proposal to the vote.

Decision

The Area Board did not support the above proposal.

The result of the above vote was as follows:

For = 4

Against = 5

	<p>Abstentions = 1</p> <p>Councillor Peter Hutton proposed the recommendations put forward by the Skate Park Task Group in the report. This was seconded by Councillor Nina Phillips.</p> <p><u>Decision</u> The Area Board agreed to support the following recommendations from the Chippenham Skatepark Task Group:</p> <ol style="list-style-type: none"> i. Chippenham Skatepark Task Group to formally ask Chippenham Town Council to consider whether they have any objections to a public consultation exercise to install a concrete construction Skatepark in Monkton Park. ii. Consultation is to include a public meeting specifically for residents adjacent to the proposed site and consultation with the wider community area. iii. Acoustic guidance from the Public Protection team will be followed and a comprehensive noise impact assessment will be commissioned. <p>The result of the above vote was as follows:</p> <p>For = 8 Against = 2 Abstentions = 0.</p>
7.	<p><u>Fortnightly Waste Collection Service</u></p> <p>Tracy Carter, Service Director for Waste Management Services, gave a short presentation on the changes to Wiltshire Council's waste and recycling collection services.</p> <p>Due to the rises in landfill taxes, and the need to bring the four former district council areas in line with each other, the Council had undertaken a review of its waste and recycling services and would be imminently introducing the following:</p> <ul style="list-style-type: none"> • A non-chargeable fortnightly collection of garden waste for those households that opt-in to this service. • A fortnightly collection of plastic bottles and cardboard. • A fortnightly collection of the existing black box recycling service. • A fortnightly collection of general household waste, as opposed to the current weekly collection. <p>The fortnightly household waste collections would be starting from 5 March 2012.</p> <p>More information on the changes to waste and recycling could be obtained as</p>

	<p>follows:</p> <p>Telephone: 0300 456 0102 Email: wasteandrecycling@wiltshire.gov.uk Website: www.wiltshire.gov.uk/waste</p>
8.	<p><u>Focus on Youth Issues</u></p> <p>The Chairman announced that this item had been borne from the recent Area Board Coordinating meeting, where it was felt that there was room at the Area Board meetings to have more meaningful discussion on pertinent topics.</p> <p>In the light of the current focus on youth employment and the other significant challenges facing young people it was felt that it would be appropriate to get a measure of the situation in our Community Area, so with that in mind the Area Board had invited individuals who could provide the information required to give a better understanding of what the future might hold.</p> <p>The guest speakers were as follows:</p> <ul style="list-style-type: none"> • Jackie Tuckett from Job Centre Plus – The role of Job Centre Plus was to support people in getting back into work and to find innovative ways of doing so. The number of young people aged 18-24 who were unemployed in the area and claiming job seekers allowance was 510, but this included neighbouring market towns as well as Chippenham. This figure was not disproportionate to other areas in Wiltshire, but was lower compared to national figures. • Kim Hunte from Wiltshire College – Wiltshire College was a major provider of post-16 education in the county, with four main campuses in Chippenham, Trowbridge, Salisbury and Lackham. As well as providing full-time education for 16-19 year olds, the college also worked with young people to develop their employability skills through volunteering and enrichment activities, as well as a careers advice service. There was currently a 12% unemployment rate of young people leaving their courses at the college. • Kevin Sweeney from the Integrated Youth Service – The youth service and Connexions service worked to help young people with a range of issues including employment, training, housing, drug and alcohol use and youth offending. There were currently 112 young people aged 16 to 19 who were NEET (Not in Education, Employment or Training). This was a 27% increase on the previous year. Connexions worked with young people to build their confidence and skills, and to promote qualifications. Connexions was currently undergoing cuts to its service and 50% of its advisors would be lost, with some services being transferred to the schools instead.

- Lisa Lewis from Doorway – Doorway was a charitable organisation that offered assistance to people over the age of 16 who were affected by homelessness and/or other physical and mental issues. 30% of new guests last year were under the age of 25. The charity was developing its services to specialise in working with young people. Activities were offered to help people build skills in literacy and numeracy, to build confidence and to signpost people on to other services. Work was also being done in partnership with local schools to raise awareness of homelessness as a preventative measure.

The Chairman offered the opportunity for everyone to break-out into groups, with each of the guest speakers taking the lead to offer further information and to answer any questions.

Following the break-out sessions, the following key issues arose from the sessions:

Job Centre Plus

- Great value was placed on volunteering for building skills and confidence, so opportunities needed to be available, particularly on the Volunteer Wiltshire website.
- It was noted that ChAP provided various volunteering opportunities for its project teams, so there was an opportunity to join-up here.
- Work experience placements were also invaluable and could significantly increase employment opportunities, so more employers needed to be encouraged to provide placements.
- Transport was considered to be a significant issue with accessibility and affordability getting in the way of employment prospects.

Wiltshire College

- Apprenticeship opportunities were very important for students progressing from college.
- The Area Board could assist to attract employers to the area and retain local graduates.
- Young people in college and leaving college needed to be kept well engaged in order to increase their employment opportunities.

Integrated Youth Service/Connexions

- With the reallocation of resources it was important that the Council worked closely with the schools as key partners.
- To prevent NEETs, it was important to do pre-work with young people to prepare them for employment.
- Employers needed to be engaged to provide apprenticeships and volunteering opportunities.

	<p>Doorway</p> <ul style="list-style-type: none"> This charity provided invaluable work in supporting people who often felt that the charity was their final chance to get back on track in life. Resources were scarce and the charity was very much in need of an office in order to continue and to develop the services it provided. <p>The Chairman thanked the guest speakers for attending the meeting and facilitating such useful sessions, and also thanked everyone else for their involvement.</p> <p>The Chairman announced that the key issues arising from the sessions would be considered at the next Area Board Coordinating (ABC) meeting and reported back at a future meeting of the Area Board.</p> <p>Action: The issues arising from the session would be considered at the next ABC meeting and reported back at a future meeting of the Area Board.</p>
9.	<p><u>Funding</u></p> <p>The Area Board considered the following applications for funding:</p> <p>i. Community Area Grants</p> <p>a) <u>Littleton Drew Parochial Church</u> The sum of £5,000 was requested for 'bringing All Saints back to the heart of the community'.</p> <p><u>Decision</u> The Area Board awarded the sum of £5,000 to Littleton Drew Parochial Church, conditional upon the balance of funding being in place. <u>Reason:</u> The application met the Community Area Grant Criteria and demonstrated a link to the Chippenham & Villages Community Plan.</p> <p>b) <u>Wiltshire Music Centre</u> The sum of £2,196 was requested for 'Anthem for a Child' project.</p> <p><u>Decision</u> The Area Board awarded the sum of £2,196 to Wiltshire Music Centre, conditional upon the balance of funding being in place. <u>Reason:</u> The application met the Community Area Grant Criteria and demonstrated a link to the Chippenham & Villages Community Plan.</p>

	<p>ii. Chippenham & Villages Area Partnership – Core Funding The Area Board received the report from the Community Partnership Development Officer.</p> <p><u>Decision</u> The Area Board agreed to release the second and final tranche of funding of £4,886. <i>Reason: The Area Board was satisfied that the Chippenham & Villages Area Partnership had met the work-plan commitments as detailed in the report.</i></p>
10.	<p><u>Town, Parish and Partner Updates</u></p> <p>Updates from partners were received as follows:</p> <p>i. Wiltshire Police The written report from Wiltshire Police was received and noted. Inspector Martin Schorah reported some highlights, including 3 new PCSOs for Chippenham. It was also reported that the Christmas period had been relatively quiet, and there had been a significant reduction in many major crimes.</p> <p>Inspector Schorah announced that the police station on Wood Lane would be closing, and the Police would be relocating to the Wiltshire Council offices at Monkton Park. The Neighbourhood Policing Teams would be related by 31 January, and the response teams and enquiry office would be relocated by the end of March. As there were no custody facilities in Chippenham, it was noted that any people arrested would continue to be taken to the divisional headquarters at Melksham.</p> <p>ii. Wiltshire Fire and Rescue Service The written report was received and noted and there was no further update.</p> <p>iii. NHS Wiltshire The written report was received and noted and there were no further updates.</p> <p>iv. Parish and Town Councils The written reports from town and parish councils were received and noted. Further updates were received as follows:</p> <p>Chippenham Town Council – recent headlines from the Town Council included the new extension and all-weather pitch at Stanley Park, and also the plans to create a fishing lake. Negotiations were ongoing to create fishing lakes at Stanley Park, as well as improvements to the Town and Neeld Halls, and the Museum and Heritage Centre. The Town Council was not planning specific celebrations for the Jubilee, but there</p>

would be a performance of the Chippenham Town Band at John Coles Park. The Town Council did, however, have the means to support other local initiatives – contact the Town Council for more information.

Biddestone & Slaughterford Parish Council – The Parish Council welcomed the news that a national review was to be carried out of satellite navigation software. It was hoped that it would solve the issues of HGVs getting stuck on the narrow lanes in the parish.

v. Chippenham and Villages Area Partnership (ChAP)

It was announced that the ChAP Steering Group had decided to set up a Company Limited by Guarantee (CLG) for delivering local projects. One of the main benefits of becoming a CLG was that it would open up funding possibilities that are restricted to registered charities.

Other major projects included plans for the River Festival 2012, the launch of the new Parish Forum, and the River Avon bank clear-up which was being carried out with the County Youth Service and volunteers. All those interested in any of the ChAP projects could contact Julia Stacey, Project Manager on 07787 164493.

It was also reported that there were some cross-boundary parish issues with regards to the B4069, but the parishes were unsure how to deal with such issues when they arose.

Action: briefing note to be sent to parish and town councils regarding the method of reporting cross-boundary issues.

vi. Chippenham Vision Board

The main focus of the Vision at present was the Master Planning exercise, for which a procurement process was currently underway to appoint consultants. A full bulleting of recent news was available on the Vision website at: <http://www.thechippenhamvision.co.uk/>.

It was announced that the Chairman of the Vision, John Clark, had resigned and so the Vision would be looking to appoint a replacement as soon as possible. The Chairman of the Area Board extended a thank you to John for his dedication and energy to the role.

vii. Chippenham Shadow Community Operations Board

Ian Bridges had been elected as the Chairman of the Chippenham Shadow Community Operations Board (SCOB). At its first meeting, the SCOB had resolved to engage with potential service providers for the Campus and to promote the concept, before going out to full consultation. Ideas to promote the concept of a Campus included working with schools, developing a logo, holding competitions, getting out and about and meeting with parish and town councils. More information would be provided at future Area Board meetings.

	<p>viii. Community Area Young People’s Issues Group (CAYPIG) The Youth Service was entering a difficult phase with changes afoot, but it was ‘business as usual’ as much as possible. The Arts and Media Suite was continuing to be promoted, and the Youth Engagement Team was working on targeting the core of youth unemployment. The pilot of Youth Advisory Groups was welcomed.</p> <p>ix. Chippenham Partnership of Schools The written report was received and noted. The Chippenham Partnership of Schools included 21 schools meeting regularly and working together for the ‘Chippenham Child’. Current headlines included MOD funding received to provide support for military families, the Environment Project which was hoped to culminate into a Farmer’s Market and a series of internships bring organised to develop staff expertise.</p> <p>It was also mentioned that the Children’s Parliament Day had been successful at setting priorities, and confirmed that the Youth Strategy was on the right path.</p>
11.	<p><u>Area Board Priorities Update</u></p> <p>Updates were received as follows:</p> <p>i. Road Safety Councillor Bill Douglas reported that safety issues along the A350 dual carriageway had been investigated and recommendations were being considered by the Cabinet Member for Highways. With regard to “20 is Plenty”, this and other awareness initiatives had been reported to the Cabinet Member for his consideration. Also, the recent accident at the top of New Road had prompted Councillor Douglas to submit some recommendations to the Community Area Transport Group for consideration.</p> <p>ii. Health and Wellbeing Councillor Peter Hutton reported that the ‘Senior Moment’ event held in Chippenham on 1 December 2011 was very successful and well attended by both exhibitors and members of the public. The main issue arising from the event had been the lack of public toilets in the town centre and the quality and cleanliness of the facilities currently on offer. It was intended to engage in conversations with the Town Council and other partners to work towards addressing the issue.</p> <p>iii. Night Time Economy Councillor Peter Hutton reported on the success of the last year, which had seen the successful projects of the high visibility jackets for door staff, the taxi marshalls and the street pastors. This year would see the group focus on the economy of the High Street, with the intention to engage local businesses and to look at the current CCTV provision in the</p>

	<p>town.</p> <p>iv. Employment Tim Martienssen of Chippenham Vision reported that the study on employment land was complete and had been fed into the draft Core Strategy. The study recommended that a substantial amount of land was required for Chippenham, and also identified that the high occupancy rate at Bumpers Farm resulted in a low turnover of vacancies, hence the need for more employment space.</p>
12.	<p><u>Urgent Late Item - Jubilee Celebrations</u></p> <p>Councillor Jane Scott outlined Wiltshire Council's plans to celebrate the Queen's Diamond Jubilee with a celebration in Salisbury. The precise date of the event could not be confirmed at this time but would be either 1 May or 2 May 2012.</p> <p>Each Area Board was invited to have a 'jousting tent' at the event, to showcase the history and democracy of their local areas. Specific details regarding the size of tent and facilities required was now needed in order to progress the arrangements of the event.</p> <p><u>Decision</u> The Area Board delegated the responsibility of determining the specific details of requirements for the Diamond Jubilee event to the Community Area Manager, in consultation with the Chairman and Vice Chairman of the Area Board.</p>
13.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting and requested that everyone took a moment to complete the evaluation forms provided.</p> <p>A comment was made regarding the Area Board newsletters called 'Just a Minute', which had recently stopped being published due to lack of resources. It was felt that these were a valuable tool for those unable to attend the Area Board meetings, and a request was made to consider starting to produce these again. The Chairman did comment that the Community Area Network (CAN) bulletins were issued regularly via email.</p> <p>The next agenda planning meeting would be taking place on Wednesday 1 February 2012, 10am at Monkton Park. Any parish or town council wishing to attend should contact Victoria Welsh, Community Area Manager.</p> <p>The next meeting of the Area Board would be taking place on Monday 5 March 2012, 7pm at the Neeld Hall in Chippenham.</p>

Chippenham Area Board – Monday 5 March 2012

Chairman's Announcements

Conduct at Area Board Meetings

Chippenham Area Board was appalled to learn that an incident of verbal abuse and intimidation took place following the Skatepark item at the meeting on 9 January 2012.

The Board wishes to make clear that it will not tolerate any repeat of such unacceptable behaviour. Chippenham Area Board prides itself on giving members of the public the opportunity to express their opinion and we must recognise and accept that opinions will sometimes be divided. No one should be subjected to abuse or intimidation before, during or after the Area Board meetings.

The Area Board would also like to take this opportunity to commend all the young people who attended the meeting on 9 January on the way they conducted themselves throughout the evening and would like to make clear that the incident did not involve any young persons.

Chippenham Area Board – Monday 5 March 2012

Chairman's Announcements

Chippenham Area Board Community Awards – A Reminder

Following the successful launch of the Chippenham Area Board Community Awards Scheme last year, Chippenham Area Board would once again like to recognise and celebrate the efforts which local volunteers are making in our community.

We are conscious that there are many hard working and committed individuals and organisations who volunteer in our area and they deserve to be commended for their contributions.

We shall have 3 award categories:

- Individual
- Team/Group
- Junior/ Youth

The Award Ceremony will take place at the Chippenham Area Board meeting on 30 April 2012.

Details of the awards and nomination forms are available from Vicky Welsh, Community Area Manager, and online via the Wiltshire Council website.

We look forward to receiving your nominations.

Chairman's Announcement

Draft Wiltshire Core Strategy Pre-submission document

The Wiltshire Core Strategy pre-submission document was published for consultation on 20th February 2012. The six week statutory consultation period will continue until 2nd April 2012. The Wiltshire Core Strategy details a spatial strategy for Wiltshire and related polices to deliver that strategy. The core strategy incorporates a strategy for each community area which identifies specific development sites where appropriate and highlights specific considerations in each area.

At this stage the Council are inviting comments on the 'soundness' of the plan and whether the correct legal processes have been followed. To be sound the core strategy policies must be based on clear, robust, up-to-date information. Copies of the core strategy can be viewed in all local libraries and there will be a display about the document in Chippenham library. All the consultation documents are also available on the Council's web site and at the Council offices at Bradley Road and County Hall, Trowbridge; Browfort, Devizes; Monkton Park, Chippenham and Milford Street, Salisbury. Comments can be submitted on line or in writing but must be received by Monday 2nd April 2012.

This is your opportunity to comment on the Council's plans and proposals for Chippenham community area and have them considered by an independent inspector appointed by the Secretary of State.

The Council, subject to no fundamental issues being raised on the soundness of the core strategy, intend to submit the document to the Secretary of State in July. At this stage formal examination of the plan will begin leading to an Examination in Public into the soundness of the document.

(A copy of the community area specific core policies for Chippenham is attached for information. These should be read in conjunction with the other policies of the plan that will apply to development in the local area, such as affordable housing policies, climate change policies and transport policies.)

Core Policy 9 - Chippenham Central Areas of Opportunity

The redevelopment of the following sites will be supported:

- (i). Bath Road Car Park/Bridge Centre Site - to form a retail extension to the town centre to provide a supermarket and comparison units.
- (ii). Langley Park - to deliver a mixed use site solution for a key redevelopment opportunity area to support the retention of significant business uses on part of the site.

In addition, the River Avon Corridor will be enhanced for leisure and recreation uses in an environmentally sensitive manner and developed as an attractive cycle/pedestrian route connecting the town centre with the wider green infrastructure network, while conserving and enhancing its role as a wildlife corridor

Development will be delivered on opportunity sites elsewhere in the central area in accordance with the key principles listed in paragraph 5.51.

All proposals should meet high quality design and sustainability standards including exemplary public realm and strong pedestrian and sustainable transport links.

Targets: Planning permission granted and implemented redevelopment within plan period

Monitoring and Review: AMR

Delivery Responsibility: Developers, Wiltshire Council, community groups, service providers

Core Policy 10 - the Spatial Strategy: Chippenham Community Area

Development in the Chippenham Community Area should be in accordance with the Settlement Strategy set out in Core Policy 1:

Principal Town:	Chippenham
Larger Villages:	Christian Malford; Hullavington; Kington St Michael; Sutton
Smaller Villages:	Biddestone, Burton, Kington Langley, Langley Burrell, Lower Stanton St Quintin, Nettleton, Upper Seagry and Stanton St Quintin.

The following Principal Employment Areas will be supported in accordance with Core Policy 35: Bumpers Farm Industrial Estate; Methuen Park and Parsonage Way Industrial Estate.

Over the plan period (2006 to 2026), 26.5 ha of new employment land (in addition to that already provided or committed) and at least 4,500 new homes will be provided. 4,000 should occur at Chippenham, including the following land identified for strategic growth:

North Chippenham	2.5 ha employment	750 dwellings
Rawlings Green, East Chippenham	6 ha employment	700 dwellings
South West Chippenham	18 ha employment	800 dwellings

The strategic allocation will be brought forward through a master planning process agreed between the community, local planning authority and the developer and should meet any requirements as set out in the Development Templates shown by Appendix A.

Land South-West of Abbeyfield School (Landers Field) is identified as a non-strategic site to deliver 100-150 homes and 1ha employment land as part of a sustainable mixed use site including a business/enterprise centre linked to Abbeyfield School. Further details will be developed through an SPD or alternative planning mechanism.

500 homes will be provided in the rest of the community area over the plan period.

Development proposals in the Chippenham Community Area will need to demonstrate how those issues and considerations listed in paragraphs 5.48 and 5.54 will be addressed.

Targets: See housing and employment numbers above; reduction in local unemployment figures.

Monitoring and Review: AMR housing completions; NOMIS official labour market statistics.

Delivery Responsibility: Wiltshire Council; Developers.

Notes for chairmen:

- Core strategy is available for inspection in all local libraries. The summary display is available in only one location within the community area unless requests for additional copies from other organisations have been received.
- Documents which form part of the consultation are Draft Wiltshire Core Strategy, Sustainability Appraisal Report, Habitats Regulations Assessment.
- All evidence prepared to support the production of the core strategy is also available on the planning pages of the web site.
- Where an area board meeting takes place within the consultation period a spatial plans officer will attend on request.
- Workshops have been arranged for rural parish councils to outline the approach in identifying large and small villages within the core strategy and to discuss the relationship between the core strategy and neighbourhood plans. Rural parishes will receive an invitation to attend. Dates are:
 - Biddestone Village Hall, Wednesday 7th March, 6.30 for a 7 pm start
 - Michael Herbert Hall, Wilton, Thursday 15th March, 6.30 for a 7pm start
 - Bouverie Hall, Pewsey, Monday 19th March, 6.30 for a 7 pm start

Chairman's Announcement

The Localism Act 2011

The Localism Act received Royal Assent on 15 November 2011. **Although the Act contains a number of important measures, most of these are not yet in force.**

The Act contains a number of *enabling provisions*. These give the Secretary of State power to introduce regulations and guidance that will make the measures 'live.' We anticipate that the key areas will come into force from April 2012 onwards.

The government has published a [Plain English Guide to the Localism Act](#) which summarises the main measures under four headings:

- new freedoms and flexibilities for local government
- new rights and powers for communities and individuals
- reform to make the planning system more democratic and more effective
- reform to ensure that decisions about housing are taken locally

We will provide a more detailed briefing on the implications for Wiltshire early in 2012. Although the Act is 497 pages long, the implications of some of the key measures will not be clear until the Secretary of State has introduced regulations and guidance. We will keep you updated on major developments.

A recent publication '[Localism in Action](#)' highlights emerging innovative practice in the South West which may become more commonplace with the implementation of the Act.

New freedoms and flexibilities for local government

- The 'general power of competence' gives local authorities more freedom to do things and this is welcomed. There are some restrictions on how the power can be used and limits on when it can be used to generate income. The Secretary of State can impose further restrictions so the extent of the power will become clearer over time.
- Ministers can order local authorities to pay fines for breaches of EU law in cases where they are deemed responsible for the failure to comply with EU law.
- The current standards framework and the national regulatory body, Standards for England, will be replaced with new local arrangements that will have implications for all councils. The council's monitoring officer will be writing to all town and parish councils about these changes.
- The Act clarifies the rules on 'predetermination' to reflect case law (so there is no change in practice). The rules of predetermination make sure councillors take part in discussions and make decisions with an open mind.
- Councils will have more freedom to offer business rate discounts, but the cost of discounts must be met locally.
- Other measures include some flexibility on governance arrangements, directly elected mayors, and items relating to London and major cities.

New rights and powers for communities and individuals

- The 'community right to challenge' gives groups, parish councils and employees the right to express an interest in running a local authority service. If the challenge is accepted the challenging organisation can bid as part of a procurement exercise.
- The 'community right to bid' gives community groups a chance to bid for assets listed as having 'community value.' Community groups that express an interest will have a limited amount of time to raise money to bid to buy the asset on the open market.
- If a council proposes to raise council tax by more than a threshold set by the Secretary of State it will have to hold a referendum to get approval from local voters.
- Councils will vote on and publish a statement of their policies on pay, including the pay of senior officers.

Reform to make the planning system more democratic and more effective

- The measures are wide ranging and include the abolition of regional strategies, a duty for public bodies to cooperate in planning matters, neighbourhood planning, the community right to build and a requirement for developers to consult communities before submitting certain planning applications.
- The Act contains some stronger planning enforcement powers, reform of the community infrastructure levy, reform of the way local plans are made. It also gives government ministers power to take decisions on nationally significant infrastructure projects.
- The November newsletter provided a link to a [government leaflet](#) on the proposals for neighbourhood planning.
- Further briefings on the changes to planning will be provided in the New Year and updated as regulations are made and implications become clearer.

Reform to ensure decisions about housing are taken locally

- Social housing allocations reform gives local authorities greater freedom over who qualifies to go on the waiting list. Authorities must still make sure social homes go to the most vulnerable and those in greatest need.
- Social housing tenure reform gives social landlords flexibility to grant fixed term tenancies for people entering social housing (not for current tenants).
- Reform of homelessness legislation allows local authorities to meet their homelessness duty by providing good quality private rented homes.
- Reform of council housing finance changes the way social housing is funded, which gives more local control.
- The National Home Swap scheme enables people who would like to swap their social home to access details of all other tenants who may be a suitable match.
- Reform of social housing regulation changes the way that social housing is regulated, abolishes the Tenant Services Authority and changes the way that complaints about social landlords are handled.
- The Act also abolishes the need for people selling their houses to provide Home Information Packs.

Chippenham Area Board – Monday 5 March 2012

ITEM 5(vi)

Chairman's Announcement

Help to Live at Home - update

The council are continuing to work with the NHS, selected providers and residents of Wiltshire to implement the 'Help to live at Home' service. This service will, upon full implementation improve the experiences of people and their carers who require support, whilst ensuring that the changes are sustainable in the future.

The main priority at this stage is managing the movement of customers from existing providers to the new Help to Live at Home providers: Enara Complete Care, Ridgeway Care (now re-named Aster Living), Somerset Care at Home and Leonard Cheshire Disability. This is being managed on an individual basis to ensure that customer requirements are taken into account. It is important that these changes are undertaken with as little disruption as possible to the customer concerned.

Testing out the New Model:

The Help to Live at Home service is a new way of working for the Council and is unique in the country we believe. What is different is that providers will only be paid if they deliver the service that customers, the Council and NHS want. This will be introduced later in the year however, before introducing this new way of working we want to test it out which we plan to do so in February in West Wiltshire working with Somerset Care. Whilst we are testing out this new payment system we are also going to test out the new response service as well as the new equipment service so we can be sure that it all works as we intended.

Practical Help and Support at Home:

In November a new contract for community equipment and practical help in the home was awarded to Medequip Assistive Technology Limited, a national organisation with offices in Calne. In addition to bathing aids, grab rails and ramps, Medequip will also be providing telecare equipment, continence products and pressure care. In the future Medequip will also be opening new retail outlets and will be employing specialist advisors, able to help people to find the right equipment for them. Medequip are also planning to operate a mobile equipment "bus" able to go all over the county so that people in rural areas will be able to see what equipment is available to help them.

Response service

A key part of the Help to Live at Home approach is to offer telecare to customers with a call centre and personal response service able to visit people at home if necessary.. This service will be available county-wide and will operate 24 hours a day and 365 days a year. There will be an opportunity for people to purchase the service privately if they are not eligible for a service from the Council. The response service will be provided by Wiltshire Medical Services (WMS) in partnership with the NHS, which is based in Chippenham. When the customer presses their alarm or a telecare sensor in their home indicates that there may be a problem, an alarm is

received by the call monitoring centre at WMS who assess the most appropriate response to resolve the situation.

Issues and Concerns:

In making these changes the Council wants to hear from people who are receiving these services about their experiences. We believe that the changes that are being implemented will provide excellent services to the whole population of Wiltshire but recognise that it will take time for services to settle down. Should you have any concerns about services you or someone you know is receiving please contact: 01225 712553 anytime between 9am and 4pm Monday to Friday.

Chippenham Area Board – Monday 5 March 2012
Chairman’s Announcements

ITEM 5(vii)

Proposed Submission Draft Minerals Site Allocation DPD – Consultation
Minerals sites in Wiltshire and Swindon - Briefing Note

Wiltshire Council and Swindon Borough Council have jointly published the Proposed Submission draft Aggregate Minerals Site Allocations Development Plan Document (DPD) for a final round of formal consultation, along with a series of evidence reports¹.

The Proposed Submission draft Aggregate Minerals Site Allocations DPD responds to comments received through previous rounds of consultation in 2010 and sets out a series of proposals for locating 7 new sand and gravel quarries within the plan area² to meet the councils’ locally derived forecast provision requirements of 1.2 million tonnes per annum through the plan period up to 2026. The DPD has been developed with a restoration led approach at its heart (seeking biodiversity and amenity enhancements **not** the landfilling of putrescible waste), advocating upfront consideration of suitable after uses for the minerals sites in the document. Details of these sites are presented below.

Proposed minerals site name/location	Size of site hectares (ha)	Estimated resource yield	Current land use	Community Area
Cox’s Farm	106.1	2,400,000	Agricultural	Royal Wootton Bassett and Cricklade
Blackburr Farm	49.7	812,000	Agricultural	
North Farm	75.6	300,000	Agricultural	
Land east of Calcutt	172.6	2,200,000	Agricultural	
Land at Cotswold Community	38.56	2,760,000	Agricultural/ former educational and residential facility	Malmesbury
Land near Compton Bassett	23.4	450,000	Agricultural	Calne
Extensions to Brickworth Quarry	25.2	1,948,000	Agricultural/ Woodland	South Wiltshire

The Proposed Submission draft Aggregate Minerals Site Allocations DPD and evidence base documents will be available for comment throughout the 6-week consultation period running from the **30 January to 12 March 2012**. The Council encourages anyone wishing to view and comment on the consultation documents to use the council’s consultation website: <http://consult.wiltshire.gov.uk/portal>

For those without access to a computer, hard copies of the documents can be viewed in the Council’s offices in Chippenham (Monkton Park), Devizes (Browfort), Salisbury (Milford Street) and Trowbridge (County Hall and Bradley Road) and Swindon Borough Council (Wat Tyler House) as well as all local libraries.

Once the consultation period has closed, the Proposed Submission draft Aggregate Minerals Site Allocations DPD, supporting evidence base and all comments received during the consultation will be presented to Full Council for final approval, before being submitted to the Secretary of State in June/July 2012. From that point, the document will be in the independent examination process.

For further information please contact the Minerals and Waste Policy Team (Economy and Enterprise) at Wiltshire Council by telephone (01225 713429) or email: mineralsandwastepolicy@wiltshire.gov.uk.

¹ For minerals and waste matters, Wiltshire Council prepares its policy framework jointly with Swindon Borough Council.

² For minerals planning, the plan area delineates the boundary of Wiltshire and Swindon, excluding the New Forest.

RECEIVED

14 FEB 2012

COMMUNITY &
ENVIRONMENT

Chippenham Area Board Youth Funding Application

1. What is the project?

To buy 5 Stormhaven Patrol tents for 10th Chippenham Scout Group to enable the members of 10th Chippenham Scouts to go camping.

2. Where would the project take place?

The tents would be used at two international camps.

The first camp is at Gilwell Activity Centre, London. Gilwell being the HQ of Scouting and an international centre for scout crafts.

The second camp is at Brownsea Island, off Poole, the site of the first camp in scouting by Baden Powell.

3. When would the project take place?

Camp at Gilwell 27th July – 30th July 2012

Camp at Brownsea Island 3rd August – 6th August 2012

4. What are the:

- a. Community benefits?
- b. Evidence of need?

c. Links to Community Plan?

Members of 10th Chippenham Scout Group will be able to camp with an American Scout Troop during the American's visit to Chippenham in July 2012.

Chippenham Scouts will have the opportunity to camp at the two most important sites in Scouting History.

During the summer in 2012 10th Chippenham Scouts are hosts to 18 American scouts plus 8 leaders. To enable Troop 404 from Florida, USA and 10th Chippenham Scouts to camp together more tents need to be purchased. 10th Chippenham cannot afford to buy 5 patrol tents in one year.

The Storm haven tents are of a heavy weight canvas; they are extremely strong and will last for at least 20 years. The cost of these tents may seem high compared to other light-weight tents but their life expectancy is longer.

5. What is the desired outcome of this project?

This application is to ensure that those members of 10th Chippenham Scout group who have the opportunity to go camping this summer (2012) will be able to and to continue to do so over the next 20 years

6. Costs / match funding? (Please provide quotes)

BCH Chippenham 5 tents @ £572 .21 each (includes VAT) = £ 2,861.05

7. Additional information

All those involved in scouting make friends, learn skills and try new things.

Scouting believe that young people develop most when they are 'learning by doing,' when they are given responsibility, work in teams, take acceptable risks and think for themselves.

All these skills will be achieved during the summer camps of 2012.

8. Declaration (on behalf of organisation or group) – I confirm that....

- The information on this form is correct, that any award received will be spent on the activities specified
- If an award is received, I will provide receipts and complete and return and evaluation sheet
- That any form of license or approval for this project has been received prior to the submission of this application
- That the necessary policies and procedures will be in place prior to the start of the project:
 - Child protection Safeguarding adults Equal opportunities
 - Public Liability Insurance
- I give permission for press and media coverage by Wiltshire Council
- That acknowledgement will be given to Wiltshire Council support in any publicity, printed or website material

9. Name & contact details of applicant

**Mrs Barbara King
Group Scout Leader
8 Clift Avenue
Chippenham**

01249 658971

BCH Camping and Leisure

OF TROWBRIDGE, CHIPPENHAM AND BATH

EQUIPMENT QUOTE PREPARED BY BCH CAMPING & LEISURE

Fao: Mr King 10th Chippenham Scouts
Contact number 01249 658971

31st October 2011
Our Ref: EQTE/SCH/311011

Dear Mr King

Further to your enquiry please find the following quote for equipment as described.
Please note the prices include VAT @ 20% and delivery to one of our stores for collection.

QUOTE 1

ITEM	QTY	PRICE EACH £	DISCOUNT PRICE EACH £	TOTAL PRICE Including Vat@20%
STORM HAVEN PATROL TENT	1	695.99	579.90	579.90
DELIVERY	1			17.88
TOTAL INC VAT@20%				£597.78

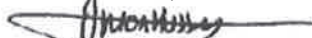
QUOTE 2

ITEM	QTY	PRICE EACH £	DISCOUNT PRICE EACH £	TOTAL PRICE Including Vat@20%
STORM HAVEN PATROL TENT	5	695.99	572.21	2861.05
DELIVERY	1			41.99
TOTAL INC VAT@20%				£2903.04

If you have any further questions please do not hesitate to contact me. This quote is valid for 30 days from the date above.

We look forward to helping you.

Yours sincerely


Simon Huxley

ONE STOP LEISURE SUPERSTORE 8-12 ISLINGTON TROWBRIDGE WILTS BA14 8QE (01225) 764977 FAX 774295
BCH PERFORMANCE SELECTION 30 SOUTHGATE BATH B&NES BA1 1TP (01225) 460200 FAX 465900
& BCH PERFORMANCE SELECTION 60 NEW ROAD, CHIPPENHAM, WILTS SN15 1ES (01249) 661501 FAX 661498
Email: mall@bch.com



Click image for more info

Blacks of Greenock Stormhaven Tent Ref: 603093

Picture shows Stormhaven tent with flysheet which can be ordered separately.

Please allow up to 2-3 weeks for delivery on this item.

Receive a free groundsheet (ref 612904) worth £74.90 when you buy this item.

Our Price: £579.90

Free Groundsheet



ORDERLINE : 0141 773 5470

Items: 0, Value: 0

[Home](#) [Products](#) [FAQ](#) [Heritage](#) [Craftsmanship](#) [Contact Us](#)

Follow us on

ONLINE DISCOUNT!! BUY DIRECT FOR ONLINE SAVING OF ALMOST 20% OFF RRP!!

Stormhaven Patrol Tent

Picture (Black Tent) | Stormhaven Patrol Tent



Stormhaven Complete Tent (Canvas, Pole Set, Guy Ropes, Wooden Pegs, Mallet & Valfsa)

Price: £579.90 / €655.29 (VAT Included)

Our product range

Buy online and save!!

Patrol Tents

Group Tents

Force Ten Tents

Fly Sheets & components

Accessories

Chippenham Area Board Youth Funding Application

1. What is the project?

CLOGS Workshops for Young People: A variety of workshops designed for young people aged 5 – 18 from Chippenham and the surrounding villages. These workshops would take place over the course of a week and help develop skills and techniques in aspects of Performing Arts.

This project would aim to include the following workshops:

- Voice/Singing
- Movement/Dance (Street dance included)
- Circus skills
- Stage fighting
- Audition techniques
- Dialogue
- Sound, lighting and scenery (if requested and a Professional can be found)

2. Where would the project take place?

The Neeld hall or the Tabernacle Church in Chippenham. (Still to be decided depending on numbers)

3. When would the project take place?

Either the week commencing July 30th or the week commencing August 6th depending on numbers. Children would have the option of attending all workshops every day from 10am-4pm and then performing a small devised show on the Friday to family members and friends. Alternatively, children may pick to attend only certain workshops if this is desired.

- 4. What are the:**
- a. Community benefits?**
 - b. Evidence of need?**
 - c. Links to Community Plan?**

a) Community Benefits:

- Project would include young people from the whole community area giving them the opportunity to build relationships with other community members
- These workshops would provide a range of cultural opportunities for everyone involved
- Young people would be taught and directed by professional working leaders from various theatre groups outside of Chippenham. We have contacted professionals from Bath and had a positive response
- This project would allow young people to let out all of their energy in a safe, fun environment with leaders who have previously been credited for their outstanding work with children
- Workshops would be open to non-members of CLOGS therefore anyone within the age limit is able to attend and everyone is equal

b) Evidence of Need:

- There are not many opportunities like this currently available in Chippenham. Young people have to travel to places such as Bath or Bristol for experiences like these. They have few ways to express themselves musically and artistically in Chippenham
- There is a huge need to attract boys into aspects of Performing Arts as a gender disparity is generally noticed. Workshops such as stage fighting, circus skills and street dance will help bring in more male young people
- Young people feel that they have limited 'safe places' to meet people and engage in positive and purposeful activities and have expressed a need for more opportunities

c) Link to Community Plan:

- 8.1 Provide support to active and successful clubs that provide outlets for youth

Young people need to feel engaged and included in activities. Professional workers encourage and support their goals and ideas

- 8.3 There are some community arts groups in Chippenham however they often work in isolation with no overall strategy or coordination

People value the groups that exist but wish to see them better supported and developed

- 8.3 MicroChippys Youth Theatre was launched and have performed 3 summer schools with huge success

Summer schools were popular and inspiring for the children involved showing the need and wish to have more opportunities similar to this

5. What is the desired outcome of this project?

- To help young people gain new skills and explore new experiences
- To help build confidence and self-esteem of young people which will help them move towards future goals and desired careers
- Creating an environment where everyone must respect and trust one another
- Being able to help young people become engaged in something positive and worthwhile
- Creating a legacy, hoping that workshops such as these can become an annual yearly event

6. Costs / match funding? (Please provide quotes)

Cost of venue -Neeld Hall in Chippenham booked for the week commencing July 30th - £960
Workshop Leaders: Professionals from 'Curtain Up' £150 per session (x10 sessions) - £1,500
Payment of Musicians: £60 per day (x5 days) - £300
Admin: Publicity - £100
Refreshments - £50

Total Cost: £2,910

A charge of £30 for the week or £6 a day will be charged to all young people involved. This will help to ensure that money is available to create an event like this again. The aim is to make this a legacy which will continue.

7. Additional information

Publicity for this event will be done by CLOGS in the usual way we advertise for shows. A new CLOGS website has been designed recently so information will be displayed on there as well as other connections that we use

Video footage of the children's rehearsal for 'The Sound of Music' will hopefully be displayed at the presentation on the 5th March. We want to show how enthusiastic and hardworking all the children involved are (ages range from 5-18.) Adults and children working together creates an incredible atmosphere within CLOGS which has inspired more members to support the idea of workshops for young people. ✓

8. Declaration (on behalf of organisation or group) – I confirm that....

- The information on this form is correct, that any award received will be spent on the activities specified
- If an award is received, I will provide receipts and complete and return and evaluation sheet
- That any form of license or approval for this project has been received prior to the submission of this application
- That the necessary policies and procedures will be in place prior to the start of the project:
 - Child protection Safeguarding adults Equal opportunities
 - Public Liability Insurance
- I give permission for press and media coverage by Wiltshire Council
- That acknowledgement will be given to Wiltshire Council support in any publicity, printed or website material

9. Name & contact details of applicant

Chippenham Area Board Youth Funding Application

1. What is the project?

Chippenham Girls Group 'Health & Well-Being' Project

We are the Chippenham Girls group and we meet up with the Youth Outreach Team once a week and participate in activities and healthy discussions. We would like to apply for some funding so we can enjoy the follow activities once a month as part of our Girls Group:

Health and Fitness Sessions with a Fitness Instructor/ reflection and discussion around health (mind and body) benefits.

Non-alcoholic cocktails/ trying new fruits and vegetables and learning about their health benefits, discussing effects and consequences of alcohol and designing an awareness poster.

Beauty Evening/ pampering session for young women including nail art and manicures and exploring the impact of famous Role Models in the media.

Reflexology and Aromatherapy / exploring alternative medicines/healing and learning more about our bodies.

Healthy Eating/ exploring cultural cooking.

Sexual Health/ discussing the benefits of Safe Sex, designing an awareness poster and exploring issues around STD's and making an animation based on this subject that can be shown to other young people.

Documenting the project with a video camera and creating a film about the project at the end. This will also be used as part of the evaluation.

2. Where would the project take place?

Olympiad Leisure Centre

3. When would the project take place?

Every First Thursday of each month: January-December 2012

4. What are the:

- a. Community benefits?
- b. Evidence of need?
- c. Links to Community Plan?

a) Community Benefits:

- Young women on the streets will benefit from this project because it will give them something positive to become involve in.
- Our community will benefit because they will see young women getting involved in something positive.
- Young women who have nothing to do but get into trouble with the police will benefit by participating in the project.

b) Evidence of Need:

We would like to apply for funding to set up this project because we are interested in learning about how to take better care of ourselves, to have fun and to experience new activities we would normally have no access to. We are applying for this funding so that we can set up a 'Health and Well-Being' project, so we can participate in healthy and cultured activities, in order to increase our confidence, self-esteem, build new relationship's, bring the community together, all within a safe environment.

c) Link to Community Plan:

3.2 Anti-social behaviour arising from: Large groups of young people gathering in the streets in the evenings.

Young people need to be engaged by outreach workers to identify what would encourage them off the streets.

8.5 There is a lack of facilities for teenagers and a lack of places for young people to meet.

Consultation to be carried out with young people to identify their needs and aspirations.

5. What is the desired outcome of this project?

Linked to the Every Child Matters 5 Outcomes:

Be Healthy

- Exercising our minds and bodies and channelling negative energy in a more positive way

Stay Safe

- The Olympiad provides a 'safe place' to go
- Safe from bullying
- An alternative place to go other than 'hanging around' on the streets
- Building relationships with 'safe', non-judgemental adults (youth worker's)
- Learning positive ways to channel negative energy

Enjoy and Achieve

- Participating in new activities
- Exploring new experiences
- Moving towards goals
- Building confidence and self-esteem
- Team work
- Exercising mind, body and soul
- Keeping fit
- Learning to love our bodies
- Respecting each other
- Trusting each other
- Having an opportunity to engage in something positive and worthwhile

Make a Positive Contribution

- Allowing young women to be themselves, to have a voice and to make decisions.
- Building trust among the community and young people being seen in a positive light
- Making new friends

Achieve Economic Well-Being

- Develop budgeting skills
- Completing a successful funding application

6. Costs / match funding? (Please provide quotes)

ITEM/ACTIVITY	COST
Payment of Fitness Instructor at £21.012 (x 12 1 ½ hr sessions) =	£378.22
Payment of Beautician at £20 per hr (x2hr session) plus materials & travel expenses =	£60.00
Payment of Qualified Reflexologist/ Aroma therapist at £20 per hr (x2hr session) plus materials & travel expenses =	£60.00
Purchase of a video camera	£200
Animation workshops	£200
Video Editing Workshops	£200
Purchase of Juicer =	£50.00
Purchase of Fruit & Vegetables =	£35.00
Purchase of magazines to explore Role Models =	£20.00
Purchase of food (ingredients) & drink for cultural cooking session (for approx. 12 young people) =	£60.00
Purchase of a Wok =	£25.00
Purchase of a set of saucepans =	£25.00
Purchase of a set of plates, bowls, mugs (for approx. 12 young people) =	£40.00
Purchase of a set of cutlery (for approx. 12 young people) =	£30.00
	TOTAL COST
	£1383.22

Match Funding – Wiltshire Council Youth Development Service contribution:

Payment of x2 Assistant Youth Worker x12 sessions plus time for planning, prep and evaluation =
£750

7. Additional information

Q. What I get out of the Girls Group is ...

'Letting my energy out without getting into trouble! I love coming. It's safe and friendly and it's also free!'

'Learning new things and new skills and coming somewhere fun and safe and meeting new people. Cooking new things that you have never cooked before boosts my confidence'

'Learning how to cook. Learning new skills and trying out different things'

8. Declaration (on behalf of organisation or group) – I confirm that....

- The information on this form is correct, that any award received will be spent on the activities specified
- If an award is received, I will provide receipts and complete and return and evaluation sheet
- That any form of license or approval for this project has been received prior to the submission of this application
- That the necessary policies and procedures will be in place prior to the start of the project:
 - Child protection Safeguarding adults Equal opportunities
 - Public Liability Insurance
- I give permission for press and media coverage by Wiltshire Council
- That acknowledgement will be given to Wiltshire Council support in any publicity, printed or website material

9. Name & contact details of applicant

Wiltshire Fire & Rescue Service Fire Safety Messages to Area Boards February 2012

House fire started by Chinese lantern

Wiltshire Fire & Rescue Service is again warning people about the dangers of Chinese lanterns, after a fire in Swindon on Monday night (30 January).

Chinese lanterns, also known as wish or flying lanterns, have become increasingly popular worldwide as a means of celebrating special occasions – however, they carry a significant risk of fire or injury if not used wisely.

The lanterns are generally made from paper, supported by a wire frame that incorporates a holder at the base for a solid fuel heat source.

Crews from Swindon and Stratton fire stations were called to a property in Bright Street, Gorse Hill at 8.13pm on Monday after fire was reported in the guttering. It is believed the fire was started by a Chinese lantern, which had landed on the roof and ignited debris from birds' nests.

Group Manager Alan Harper said: "The problem with Chinese lanterns is that you can't control the actual direction they take or where they will land – in addition, there is no guarantee that the fuel source will be fully extinguished and cooled when the lantern eventually descends, and that presents a fire hazard. Chinese lanterns are very attractive when flying, but we would urge people to think twice before lighting them in residential areas – there is a real risk."

Locations that should be considered unsuitable for flying lanterns include areas with standing crops, anywhere near buildings with thatched roofs, areas of dense woodland and areas of heath or bracken, especially in dry conditions. Consideration should also be given to the proximity to major roads or airfields.

An advice sheet on the use of Chinese Flying Lanterns is available at www.wiltshire.gov.uk

Service warning on electrical fire safety

Wiltshire Fire & Rescue Service is supporting the national Fire Kills campaign and the Electrical Safety Council by warning people about the risks of using electrical equipment in the home.

New national statistics have been released which show that half of all accidental house fires in 2010/11 were caused by faulty or misused electrical equipment.

From faulty fridges and abandoned irons to dodgy plugs and wiring, electrical equipment can be an unnoticed fire hazard in the home – and, with the recent cold weather, many sockets could still be overloaded with space heaters and electric blankets.

In 2010/11, there were 234 fires in Wiltshire that were caused by faulty or misused electrical products – one such fire, which started in a two-bar electric heater, led to the death of a man.

Group Manager Perry Payne, from the community safety department, said: “Electrical equipment is a vital part of all our lives, from essentials like heating and lights to luxuries like entertainment systems and smaller things like hair styling tongs etc. Half of all accidental fires begin with an electrical appliance, so it’s really important to make sure that your electrics are in good working order. If electrical equipment is properly used, properly fused, properly wired and properly maintained then it shouldn’t present a problem.”

He added: “Most electrical fires start in the kitchen, so be extra careful with cooking equipment. Fire in the home can be devastating, but most blazes are preventable. By following some simple steps, you can help keep you and your loved ones safe.”

Safety tips include:

- Don’t overload plug sockets.
- Regularly check for worn or frayed wires.
- Unplug appliances when not in use.
- Keep appliances clean and in good working order.
- Consider using an RCD – Residual Current Device - which works like a circuit breaker to protect against electric shocks and reduces the risk of electrical fires.

In addition, the Electrical Safety Council advises that heaters should be kept clear from curtains and furniture and should never be used for drying clothes, while your electric blanket should be unplugged before you go to bed, unless it has a thermostat for safe all-night use – and check it regularly for signs of wear.

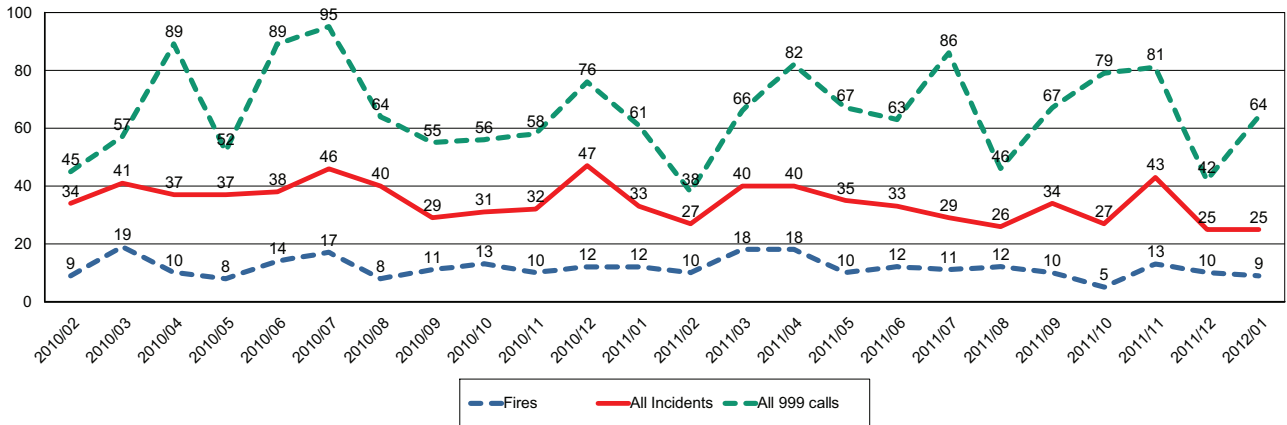
Michael Franklin
Partnerships & Community Engagement Manager
February 2012



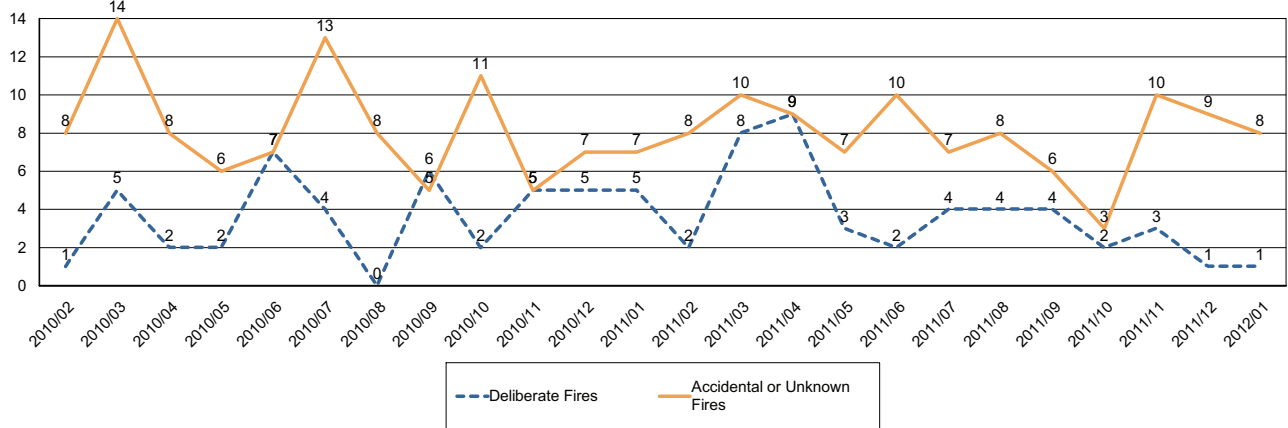
Report for Chippenham Area Board

The following is an update of Fire and Rescue Service activity up to and including January. It has been prepared using the latest information and is subject to change.

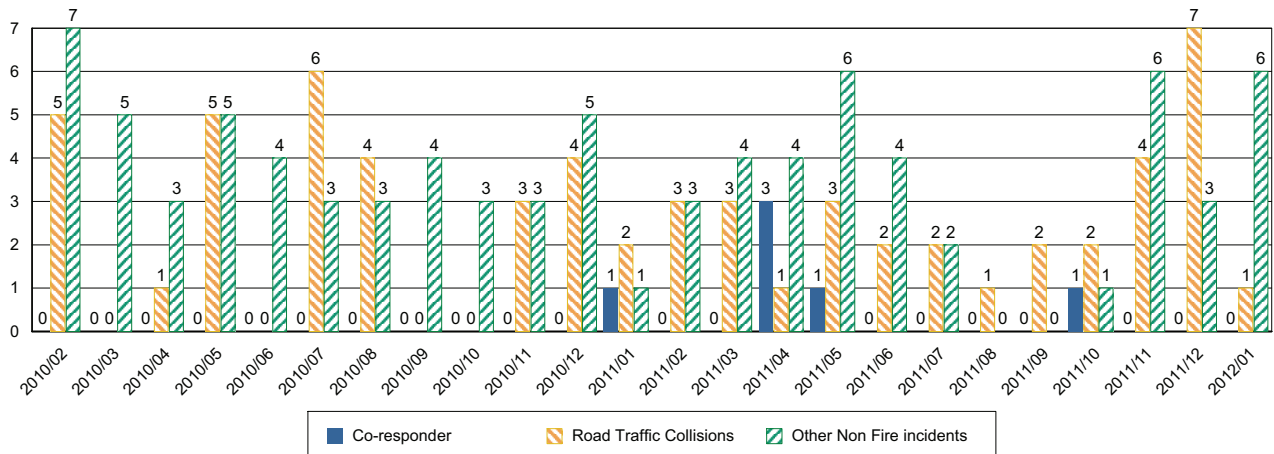
Incidents and Calls



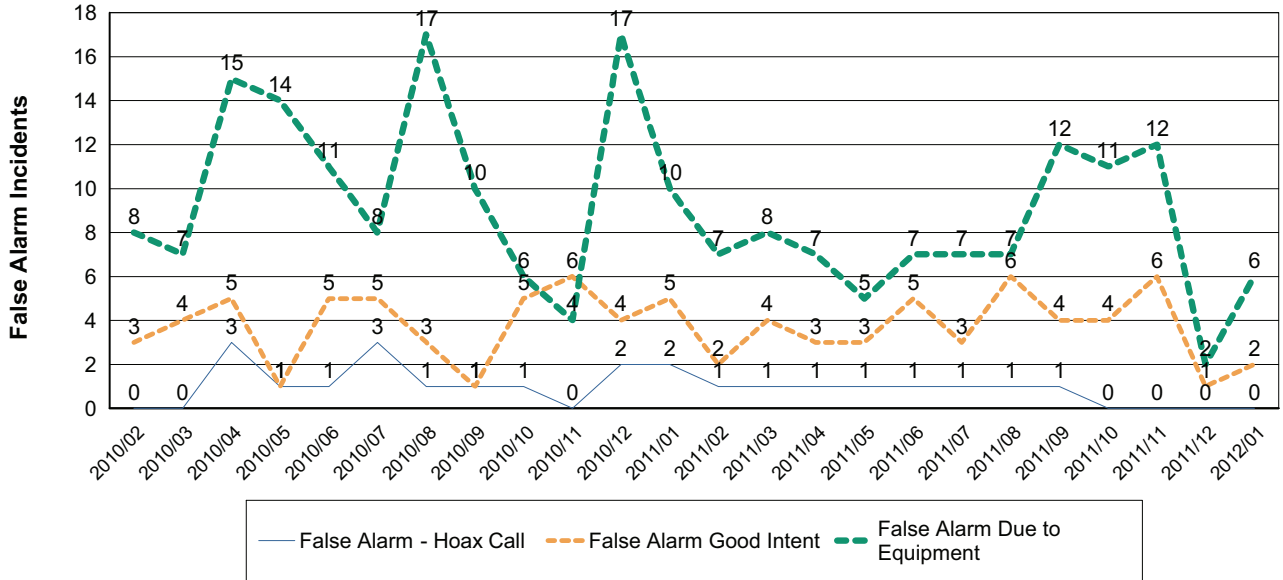
Fires by Cause



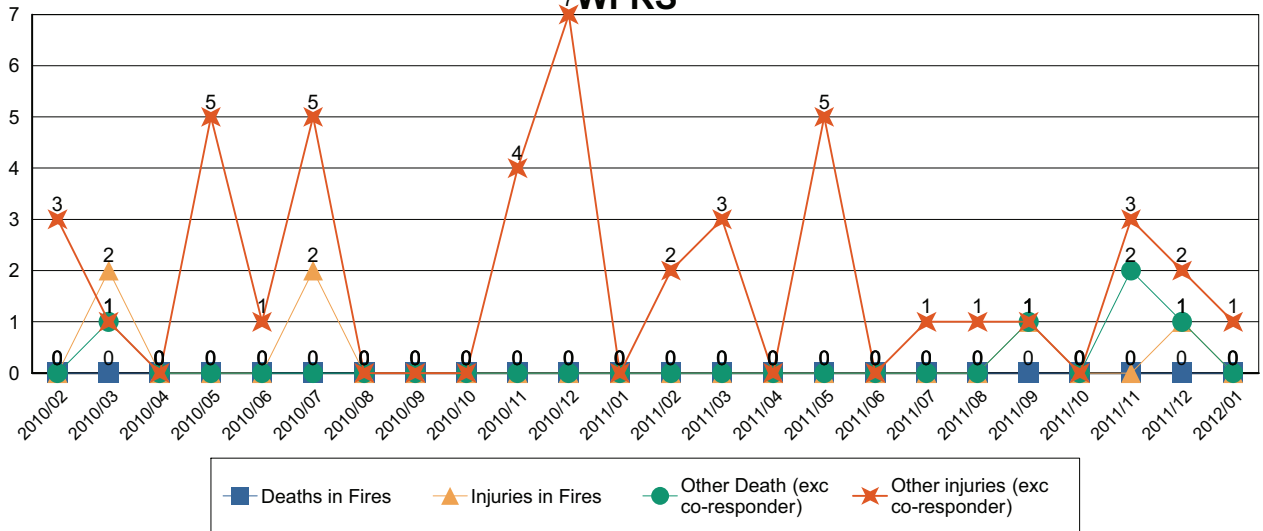
Non-Fire incidents attended by WFRS



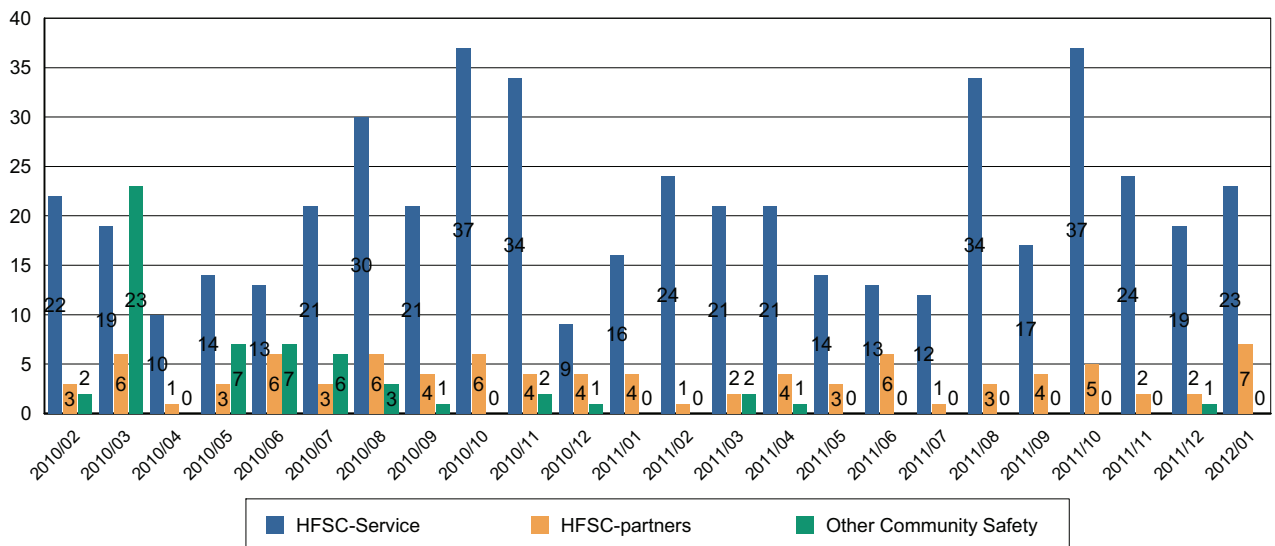
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Update for Chippenham Area Board

Update from	Chippenham Town Council
Date of Area Board Meeting	Monday 5 March 2012

Headlines

Chippenham Tourist Information Centre has moved from the Yelde Hall to premises by the entrance to the Town Hall. It has been renamed '**Chippenham Community & Visitor Information Centre**'.

The '**Town Centre Forum**' will hold its inaugural meeting on **5th March**. Do you want Chippenham to be recognised as a desirable destination for Shopping, living, study, leisure and business? Do you want Chippenham to have a vibrant town centre *and* that every visit to the town centre is a good experience?

Then come and have your say on how we can work together to achieve these aims in the Town Hall at 10.30am.

To start this off the meetings will be facilitated by Chippenham Town Council but if this is to work, Chippenham Town Centre Forum must be representative of everyone who has something to contribute to making our town centre great.

Projects

- Working with Area Board on the Olympic Torch visit the Wiltshire Celebration of the Queen's Diamond Jubilee in Salisbury.
- Bournemouth Symphony Orchestra – Chippenham project: 3rd March: Mini BSO Family Concert – Neeld Hall*
- Bournemouth Symphony Orchestra – Chippenham project: 22nd April: Chippenham and Villages & Not So Rusty Musicians Workshops and Concert in the Town and Neeld Halls.*

Future Events/Dates for the diary

- 1st May: May Day and Country Dancing in the Market Place
- 12th May: 'Piaf – the Songs' Neeld Hall*
- 23rd May: Olympic Torch Event – Monkton Park
- 2nd – 5th June: Chippenham Folk Festival
- 5th June: Her majesty the Queen's Diamond Jubilee Celebrations. 2-4pm Chippenham Town Band in John Coles Park.
- 15th July: 'Sleeping Beauty' in the Neeld Hall @ 2.30pm*
- 4th August: The Children's Mega Zoo, Neeld Hall – FREE*
- 29th August: 'The Importance of being Earnest' Neeld Hall @ 7.30pm*

* More information and tickets, if required, from the **Community and Visitor Information Centre** in Chippenham, High Street.

Update for Chippenham Area Board

Update from	Christian Malford Parish Council
Date of Area Board Meeting	Monday 5 March 2012

Headlines

- Formal notice has been served by the Village Hall Committee (VHC) on the Parish Council, under planning legislation, of the VHC’s intention (within 21 days) to apply for, “outline planning permission for access for a proposed village hall” at Christian Malford Recreation Ground.

- The Chairman confirmed that he and a representative from the Allotmenters Group have measured the surplus capacity in the Parish Council-owned part of the burial ground and consider that it would be sufficient to provide twelve, half-size, allotments. Although the Allotmenters have expressed some reservations, there was general agreement that the site should be investigated further.

- Further to a written request from a local resident that the consideration is given to traffic calming measures (but not speed humps) through the 40mph speed limit on Main Road (B4069), the Parish Council instructed the Clerk to contact Wiltshire Council.

Projects

- Consent has been received from Wiltshire Council (as landowner) to hedge laying in Malford Meadow. Consent has also been received for a Community Orchard, subject to a general consensus with adjacent residents directly affected; and planning permission (if required).

Future Events/Dates for the diary

- There are currently two vacant seats on the Parish and “qualifying persons” would be most welcome to put their names forward (please see the statutory notice which will shortly appear on the Parish Council notice board).

- Date of the next Parish Council meeting – Tuesday 6th March in the village hall starting at 7:30pm

Update for Chippenham Area Board

Update from	Kington Langley Parish Council
Date of Area Board Meeting	Monday 5 March 2012

Headlines

- A350 - This issue was discussed following the report from the Highways and Transport Cabinet. The report was well written and easy to understand. The Parish Council’s comments were a) That a pedestrian way at Pretty Chimneys be left open
b) That signs to warn motorists of the pedestrian way at Pretty Chimneys be enhanced. c) It is safer to leave the U turn in place for traffic leaving Days Lane and wishing to travel North. Therefore no sign banning U turns should be introduced for traffic turning right (i.e. North) out of Days Lane.
d) To register disappointment that the speed limit will not be reduced from 70mph to 50mph as this road actually runs through a populated area of the village of Kington Langley.

- Speeding Traffic on the Kington St. Michael Road - The Parish Council has sent a formal letter to Highways asking that the length of road in question be considered for assessment as part of the forthcoming ‘C’ class and unclassified road speed limit review.

- Research is taking place with a view to registering buildings of interest under the Localism Act.

- The Clerk is investigating in either getting the telephone box removed or suitably repaired as it is a danger to the village.

- To enable the parish council to be represented at future Area Board Meetings, the Parish Council’s calendar of meetings has been re-arranged. - dates listed below.

Projects

- Jubilee Traditional Garden Party - The Parish Council is leading a team of volunteers with a project to organise a Garden Party to celebrate the Queen’s Diamond Jubilee.

- Drainage - A meeting took place with our Councillor Foster and Martin Cook of Wiltshire Council. Headway is being sought to improve the drainage around certain areas of the village to eliminate the possibility of future flooding.

- General Power of Competence (Localism Act) - With a view to improving the verges and certain areas within the village including the erosion of the verges in the Commons areas. Members of the parish council have studied the verges in the village with an aim to gain quotations to do any necessary remedial works. A budget for this work has been set up. Any work intended will be brought to the attention of Wiltshire Highways.

Future Events/Dates for the diary

- Jubilee Garden Party 5th June 2012.
- Future meetings of the parish council: Next meeting 12/3, Annual Parish Meeting 10/4, Annual Meeting of the Parish Council (AGM) 14/5

Update for Chippenham Area Board

Update from	Kington St Michael Parish Council
Date of Area Board Meeting	Monday 5 March 2012

Headlines

- A new bench has now been installed at the recreation field in memory of Cllr Ivan Balmforth.
-

- We are pleased to have received a copy of the Rights of Way Officer's footpath survey for the parish and that works identified to be done are currently in progress. A copy of the report has been passed to the village's walking group Women Out Walking, who have helped to identify footpath issues

Projects

- The Parish Council is disappointed that no further progress has been made on the Tor Hill footpath, and is awaiting information from Wiltshire Council on ownership issues, this has now been outstanding for more than three months. The Parish Council have been awarded a Path Improvement Grant (PIGs) for this project by Council, but cannot progress with this Diamond Jubilee project until feedback has been revived.
-

- The Parish Council continues to search for a suitable allotment site, with no success to date.

Future Events/Dates for the diary

- 11 March 2012 – 9.30 – 11.30, 10km Fun run to raise funds for the Diamond Jubilee celebrations
-

- 29 March 2012 – Parish Council meeting
-

- 26 April 2012 – Annual Parish Meeting



Crime and Community Safety Briefing Chippenham Community Area Board

5th March 2012

1. Neighbourhood Policing – NPT Sector Inspector – Martin Schorah

Chippenham NPT Sgt: Alan George

Town Centre

Beat Manager – PC Rachel Webb

PCSO – Ali Duncan

PCSO – Barbara Young

Town West

Beat Manager – PC Sarah Pulman

PCSO – Val Wagstaff

PCSO – Aaron Rowe

PCSO – Michelle Nears

Town North East

Beat Manager – PC Ash Jones

PCSO – Geoff Biddall

PCSO – Will Taylor (50% shared with Safer Schools Partnership – Sheldon & H-Huish)

PCSO – Linda Staples

Town South

Beat Manager – Vacant but recruitment process advanced.

PCSO – Helen Bray (50% share SSP Abbeyfield)

PCSO – Toni Brown

PCSO – Emma Bird

Chippenham Rural Team

Beat Manager – PC Emma Higgins

PCSO – Norman Webster

PCSO – Elizabeth Holland

PCSO Mark Cook - Temp cover at Calne

2. **NPTs - Current Priorities & Consultation Opportunities:**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the new and improved website at: www.wiltshire.police.uk

Contact us at chippenhamnpt@wiltshire.police.pnn.uk

Telephone 01249 709501

3. **Police Authority Representative: Mr Chris Caswell**

Please contact via Wiltshire Police Authority Tel. 01380 734022 or

<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. **Performance and Other Local Issues**

Wiltshire Police - 170 years of public service

The Chippenham Neighbourhood Policing team have seen a lot of changes since my last report in December. We are now located and working effectively from our new home within Monkton Park Council Offices. We now count the officers from such departments as Environmental Health, Benefits, Anti-social behaviour reduction as not only our colleagues but also close neighbours!

An example of where this has been advantageous is when a member of my team came into work recently commenting that she had seen a well known criminal working locally. She walked a few yards to the benefits department and spoke directly with them. Within a few minutes it transpired that the individual appeared to be claiming benefits which they were not entitled to. The evidence was secured and action taken in a prompt and efficient manner and in a way that we may not have achieved so readily in the past.

At the time of compiling this report the mechanism for gaining statistics is not available, suffice to say that I am proud that we have helped reduce violent crime year on year and that this has helped elevate Wiltshire to the safest county in the country! Crimes such as theft and preying on vulnerable and often elderly people make their mark on society, Chippenham is no exception. I am pleased to report that a joint operation with Chippenham NPT and plain clothes officers from the Priority Crime Team resulted in the arrest of four individuals from London for passing counterfeit £20 notes. £1200 in counterfeit notes, genuine cash and various stolen goods were recovered in their vehicle. A prosecution is pending subject to further enquiries to establish the scale of this criminal enterprise. (see Gazette & Herald 16th Feb.,)

'Purse Dipping' offences also cause considerable unease amongst shoppers in our towns. I can think of a number of instances where elderly residents have had cherished photographs stolen in the pursuit of monetary gain. It is easy to replace a £20 note but some memories are irreplaceable. I am again pleased to report that following extensive research by PCSO's Duncan and Young, this has resulted in the early identification and detection of suspects apparently intent on committing these offences in Chippenham during February. Through excellent liaison with town centre security staff, two suspects were prevented from offending and escorted from the town and put on a train back to Hampshire. I referred earlier to statistics...it is easy to record what we can measure and detect but often difficult to record what we prevent by such pro-active measures.

Much of what we do and the success we achieve is due to support from the public and partnership working with our many colleagues. I end this report by extending my thanks and reaffirming our intention to maintain our position as the safest county in the country.

Martin Schorah

Sector Head – Chippenham, Calne and Corsham.

NHS Update – February 2012

Ed Macalister-Smith has been appointed as Chief Executive / Accountable Officer to the Wiltshire and Bath & North East Somerset PCT cluster with effect from 1 January 2012. Ed is an experienced NHS Chief Executive, having led NHS Buckinghamshire and the Isle of Wight NHS Primary Care Trust as well as having a wealth of experience gained from working in a number of other NHS organisations, including Wiltshire Health Authority and Bath Community Health Council. He will now lead the PCT through the next fifteen months 'transition' phase as commissioning of healthcare services transfers to the ownership of the four Clinical Commissioning Groups in Wiltshire and Bath & North East Somerset from 1 April 2013.

Got 20 minutes to spare for a free NHS Health Check?

GPs in Wiltshire are now inviting people aged 40 – 74 to a free health check. Don't miss out – find out how your body is handling your lifestyle! The check – more like an MOT for your body – will take approximately 20 minutes and keep you running like clockwork.

Everyone is at risk of developing heart disease, stroke, diabetes or kidney disease. The good news is that these conditions can often be prevented – even if you have a history of them in your family. Health Checks are free, quick and easy and your GP will provide you with simple, practical and realistic steps to help you reduce any health risks and stay healthy.

If you want to live a longer and healthier life, make a health check appointment when you receive your letter.

Be alert to the signs and symptoms of bowel cancer

NHS Wiltshire is supporting the Be Clear on Cancer bowel cancer campaign launched this month by the Government. The campaign will run for two months from 30 January and will incorporate TV, radio, print and online advertising. It aims to raise awareness of the signs and symptoms of bowel cancer and encourage people with symptoms to see their doctor.

Bowel cancer is England's second most common cancer, with around 33,000 new cases each year. It affects both men and women and is responsible for more than 13,000 deaths a year. Nine out of ten people diagnosed with bowel cancer are aged over 55 and those with a family history are more at risk.

The good news is that early detection of bowel cancer makes it more treatable. The key signs and symptoms of bowel cancer are blood in poo, or looser poo for three weeks or more. For further information about the signs and symptoms of bowel cancer, please visit www.nhs.uk/bowelcancer

NHS Update – March 2012

Are you looking for an NHS dentist?

It's a lot easier to see an NHS dentist than you might think. In fact, there are lots of NHS dentists throughout Wiltshire who are taking on new NHS patients now, and it's very simple to make an appointment. Call the NHS Wiltshire Dental Helpline number for more information: **0845 7581926** or go to: www.nhs.uk

Bladder and kidney cancer awareness campaign launches

Bladder and kidney cancer kill more than 7,000 people in England every year - that's 20 people every day, or almost one person every hour. But cancer experts believe that with earlier diagnosis 1,000 lives could be saved each year if patients recognised the possible symptoms and visited their GP straight away.

In Bristol, Bath, North Somerset, Somerset, South Gloucestershire and Wiltshire, Primary Care Trusts have received a £245,000 investment from the Department of Health to raise awareness of the symptoms of bladder and kidney cancer and more importantly, to take action if people have them. The campaign is called "Blood in your pee?" and posters and leaflets will be sent to all GP surgeries to raise awareness of symptoms and to encourage people to speak to their doctor.

In Wiltshire, mortality rates from both kidney and bladder cancer are very similar to those for England as a whole, with four deaths from kidney cancer per 100,000 population in 2007-9, and five deaths from bladder cancer per 100,000 population over the same period. The number of deaths in Wiltshire could be reduced if people identify and act on the signs of bladder and kidney cancer, and get an early diagnosis.

The most common symptom of both bladder and kidney cancer is blood in the urine, which is not necessarily painful and can come and go. Anyone who notices they are passing blood in their urine should contact their GP. Other symptoms of bladder cancer include the need to pass urine very often and / or very suddenly, and pain when passing urine. Other symptoms of kidney cancer can include painful spasms in the ureters or the bladder caused by blood clots, a lump in the area of the kidney, a dull pain in the side and a persistently high temperature, which can include night sweats, tiredness and weight loss. If people are experiencing any of these symptoms they should see their doctor.

Board Meeting

The next Board meeting will be held on 28 March 2012 at Dorothy House, Winsley, Bradford on Avon, BA15 2LE. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information please email communications@wiltshire.nhs.uk

Update for Chippenham Area Board

Update from	Chippenham & Villages Area Partnership
Date of Area Board Meeting	Monday 5 March 2012

Headlines

ChAP is about to register the charitable Company Limited by Guarantee, ChAP Projects Ltd. The Town Council has resolved to award £10,000 to ChAP Projects towards the 2012 River Festival. A festival organiser will be appointed and paid a fee from this award.

Projects

The first session took place on Saturday 28th January. The ChAP team were joined by the Splash-Up project members, and a family who came along after seeing the banner which was displayed on the town bridge. The weather was kind and work was accompanied by a street musician who was in town that morning. Much litter was collected and borders were tidied. It was an excellent start to the work. The town council kindly helped with storage and disposal of refuse. Future dates 25th February, 31st March (10am start.)

SPICE Time Credits Scheme - ChAP has been exploring volunteering opportunities which may be suitable for inclusion in the Spice time credits scheme.

Future Events/Dates for the diary

- **Forward Together Event 29th Feb** - ChAP co-hosting and facilitating this event.
- **Parish Forum** - A second forum meeting will be scheduled for April.

Update for Chippenham Area Board

Update from	Development Service for Young People
Date of Area Board Meeting	Monday 5 March 2012

Headlines

- Wiltshire Youth Strategy - ongoing

- Youth Advisory Groups (compatible with Youth Task group).

- Maintaining local provision see attached – pending staffing shift May.

Projects

- Splash Up Project

- Youth Engagement Team – NEET young people

- Creative Juice event

Future Events/Dates for the diary

- CAYPIG dates to follow (awaiting steer on YAG's)

- Creative Juice event 21.4.12 12-9.30pm at Riverside /Olympiad

- Next Splash Up – 31.3.12

**DEVELOPMENT SERVICES FOR YOUNG PEOPLE
CHIPPENHAM**

TUESDAY

CHILLAX CAFE

3.30- 7.30

Drinks, Snacks, Chillout.

SKATE SHED

Skateboards:

4.30-6pm

BMX: 6-7pm

OLYMPIAD

Bands and Music

7-9pm

OUTREACH

6-9.30pm

WEDNESDAY

OUTREACH

6.30 -9.30pm

THURSDAY

CHILLAX CAFE

5.30- 7.30pm

Drinks, Snacks, Chillout.

SKATE SHED

Scooters:

6-7.30pm

OLYMPIAD

Bands and Music

7-9pm

OUTREACH

6-9.30pm

FRIDAY

OUTREACH

6.30 -9.30pm

SATURDAY

SKATE SHED

Inliners:

10-10.45

Scooters:

Beg: 10.45-11.15am

All: 11.15-11.45am

Experts:

11.45-12.15pm

Skateboards:

12.15-1.15pm

OLYMPIAD

Arts and Media

Morning

10.30-1.30pm

Update for Chippenham Area Board

ITEM 7(xi)

Update from	Chippenham Partnership of Schools
Date of Area Board Meeting	Monday 5 th March 2012

Headlines

- **Recruitment** process for head teachers at Sheldon, Langley Fitzurse & Stanton St. Quintin
- Chippenham Multi-Agency Forum forming working party to look at **self-harm** in children
- **The Chippenham Games** given Inspire Mark. Cultural Olympiad about to take off through art work in schools
- **Emotional well-being.** Relate provides one to one counselling support in all schools as required
- There is **Head Teacher representation** on:
Area Board
MAF
Chippenham Vision Board
Community Shadow Operations Board

Projects

- **Children's Parliament.** Environment Project launching 29th Feb 2012. School Councils set challenge of developing environmentally-aware enterprise initiatives.
- **Managing Behaviour through Communication** training scheduled 29th April, run by St. Nicholas Special School, for all schools.
- **Attachment Disorder** training scheduled 22nd March, run by Educational Psychology team, for all schools.
- **Team Teach** training scheduled for 7th March, run by St Nicholas' School.
- **Relate** is running a project in some primary schools to offer group support to children with similar issues.
- As part of professional development, **internships** are allowing members of staff to spend time in different schools.
- The **Partnership** is working on its strategic objectives, the priorities for future years, and considering organisational forms and opportunities.

Future Events/Dates for the diary

- Chippenham Partnership meeting – 4th May 2012
- MAF meeting – 27th March 2012
- Children's Parliament meeting – 20th June 2012

Report to	Chippenham Area Board
Date of Meeting	5 March 2012
Title of Report	Community Benefits achieved through the Planning Process

Purpose of Report

To provide the Area Board with an update on the last 7 years of Section 106 agreements in the Chippenham Community Area.

The report details the following:

1. What is a Section 106 agreement and how are they agreed
2. Summary of money received, money spent and money outstanding
3. How to access funding if there is funding available
4. Emerging policy on funding infrastructure requirements

1. Background

- 1.1. A request was made by Chippenham Area Board for an update on the money secured through Section 106 agreements in the Chippenham Community Area over the last 7 years.
- 1.2. An exercise has recently been carried out to capture all Section 106 agreements in Wiltshire. A Scrutiny Task Group was set up to help monitor the progress made on this work so that the same information can be given to every Area Board. This report provides all the details captured in the Chippenham Community Area.

2. Main Considerations

2.1. What is a Section 106 Agreement?

- 2.1.1. The definition of a Section 106 Agreement is :

“Section 106 (S106 of the Town and Country Planning Act 1990) allows a local planning authority (LPA) to enter into a legally-binding agreement or planning obligation with a landowner in association with the granting of planning permission. The obligation is termed a Section 106 Agreement.

- 2.1.2. These agreements are a way of delivering or addressing matters that are necessary to make a development acceptable in planning terms. They are increasingly used to support the provision of services and infrastructure, such as highways, recreational facilities, education, health and affordable housing”.

- 2.1.3. The Council needs to have robust mechanisms in place to secure funding from developers towards the cost of infrastructure. These mechanisms must be supported by a comprehensive infrastructure planning evidence base, which shows what infrastructure is needed, how much it costs, how it will be funded, and when and how it will be delivered. Presently, the Council uses Section 106 agreements to negotiate developer contributions towards infrastructure from each separate development.

- 2.1.4. The North Wiltshire Local Plan 2011 has a Core Policy on Community Infrastructure. This sets out how the provision for the **directly related** community infrastructure costs of development proposals, appropriate to the scale of that development, will be sought.

- 2.1.5. The Council will examine each development proposal for its need to contribute to the following community infrastructure requirements and negotiate to secure planning obligations or by means of other appropriate methods to secure the requirements identified. The community infrastructure requirements are:

- Affordable housing
- Education, skill training provision and libraries
- Travel and transport infrastructure
- Community buildings and facilities
- Health care provision and social services
- New or improved open spaces
- Leisure, sport and recreation provision
- Waste management and recycling
- Environmental protection and enhancement
- Information Communication Technology infrastructure
- Art in the community

2.1.6. It is unlawful for the Council to spend Section 106 money on anything which is not in accordance with how it is set out in the specific agreement.

2.1.7. Within each agreement there are trigger points for when the money has to be paid to the beneficiary Services. These triggers are often different for each development and are negotiated with the applicants before the agreements are signed. Examples of trigger points could include “payment on completion of the 10th house”, “payment prior to first occupation”, “payment on commencement of development”.

2.1.8. These trigger points are recorded by the s106 Monitoring Officer and actively monitored by the beneficiary services

2.2. Emerging policy - role of Section 106 Agreements in the future

The latest Government legislation makes it clear that it intends to revise the current system with the introduction of Community Infrastructure Levy (CIL). This will be a new charge based on the principle of providing infrastructure to support development. In other words, it is a system of pooled contributions that can be spent on infrastructure across a wider area, whereas Section 106 contributions will in future be limited to site specific infrastructure and affordable housing. In time, the current use of Section 106 agreements to collect pooled contributions will be limited because CIL is the Government’s preferred mechanism in this regard. From April 2014, in line with legislation, local authorities will be restricted on the amount of pooled contributions they can collect through Section 106 Agreements, as such Wiltshire Council intends to become a CIL Charging Authority before this point.

2.3 The Council’s approach to delivering infrastructure in the future is set out in Core Policy 3 of the draft Wiltshire Core Strategy (Wiltshire Core Strategy Pre-Submission Document, February 2012). Core

Policy 3 states that “*Upon adoption of the CIL Charging Schedule, CIL will be used to pool developer contributions towards a wide range of new and improved infrastructure necessary to deliver new development*”. The policy also recognises that Section 106 Agreements may still play a role in securing contributions directly related to specific developments, although there can be no double charging for infrastructure through both CIL and Section 106 Agreements.

3. 2.4 An Infrastructure Delivery Plan has been prepared alongside the Core Strategy to inform the infrastructure requirements of new development planned for Wiltshire. This forms the basis on which Wiltshire Council can move forward on the preparation of CIL, which is programmed to be in place July 2013. While CIL is being developed Section 106 Agreements will continue to be used. **Section 106 Agreements in the Chippenham Community Area**

- 3.1 Appendix 1 sets out all of the Section 106 Agreements in the Chippenham Community Area secured in the last 7 years.
- 3.2 The table shows all of the agreements which have secured financial obligations along with the details of where the funding has been sought, how much has been negotiated for each beneficiary area and whether we have received money.
- 3.3 The ‘total received’ column on the appendix shows all the contributions that have been received by the Council. This money may have already been spent on the allocated projects as specified in the Section 106 agreement.
- 3.4 The update position/comment shows some more details about the current situation. Members will note that there are a large amount of agreements where the money is not due yet because trigger points have not been reached or the work has not commenced.

4 Financial update

- 4.1 In total £1,527,851 has been secured via a Section 106 legal agreement since 2004. Of this amount, £1,144,603 has already been received by the Council, leaving £383,248 outstanding.
- 4.2 Of the £383,248, £352,848 is not yet due to be paid due to the development not having been commenced or the appropriate trigger points being reached.
- 4.3 Therefore the Council is actively investigating/chasing £30,400 of outstanding Section 106 obligations.

5 Access to funding

- 5.1 All Section 106 Agreements specify how the financial contributions should be spent.
- 5.2 Funding for Affordable Housing is ring fenced for the provision of affordable homes to meet demonstrable need. However, in some instances, there has been a need to review some of the Section 106 obligations on affordable housing due to market conditions and scheme viability issues. In these cases it is likely that any financial contribution could be negated.
- 5.3 Education contributions are discussed and agreed with all parties throughout the planning process and any funding will have been set for specified projects relating to the development.
- 5.4 The majority of highways contributions are very specific and funding is allocated to particular projects. In some cases, contributions are secured towards outcomes where the project(s) are less well defined, and which offer the Council some limited discretion over how the contribution may be spent. These are normally in towns where overarching transport strategies already exist and it is intended to involve the Community Area Transport Groups (CATG) in helping to decide priorities.
- 5.5 The Land Adoptions team, who are responsible for the allocation of Section 106 money obtained specifically for public open space, are in the process of contacting all Town and Parish Councils to notify them of any unspent money. Any enquiries relating to this should be sent to landadoptions@wiltshire.gov.uk or contact Stuart Harper from the Land Adoptions team on 01380 734682. Funding secured via a commuted sum will be fed into the budgets for ongoing maintenance of sites.

Background documents used in the preparation of this report	
--	--

6 Environmental & Community Implications

- 6.1 There are no Environmental and Community Implications

7 Financial Implications

- 7.1 Section 106 money must be spent in line with Section 106 Agreement and cannot be used for other projects not related to the development.

8 Legal Implications

8.1 There are no specific Legal implications related to this report.

9 HR Implications

9.1 There are no specific HR implications related to this report.

10 Equality and Inclusion Implications

10.1 There are no specific Equality and Inclusion implications.

11 Officer Recommendations

11.1 There are no officer recommendations.

Appendices	Appendix 1 – Summary of Section 106 Agreements in the Chippenham Community Area.
-------------------	--

No unpublished documents have been relied upon in the preparation of this report.

Report Author	Sally Canter, Head of Administration and Technical Support Telephone: 01249 706630 email: sally.canter@wiltshire.gov.uk
----------------------	--

Report to	Chippenham Area Board
Date of Meeting	5th March 2012
Title of Report	Chippenham Area Highways Budget 2011/12 Prioritisation of schemes

Purpose of Report

To approve Chippenham Community Area Transport Group's (CATG) recommendation for the prioritisation of the following schemes, subject to available funding.

- 1.** Malmesbury Road, Chippenham - allocate £8,000 to improve pedestrian safety at the zebra crossing near St Pauls Church Hall.
- 2.** Kington St Michael Road, Kington Langley – allocate £6,900 to upgrade the footpath.
- 3.** Accessibility improvements – allocate £5,000 to install dropped kerbs in the community area, following a prioritisation exercise to be carried out by the CATG with both Town & Parish Councils

1. Background

- 1.1. During the course of each year, Wiltshire Council receives numerous petitions and requests for small-scale transport and highway improvement schemes.
- 1.2. Chippenham Area Board was allocated £18,000 for small scale transport schemes to be progressed in the community area in 2011/12.
- 1.3. Chippenham Area Board convened a Community Area Transport Group (CATG) to work with officers to consider Highways Improvements Requests and to make recommendations to Chippenham Area Board as to which schemes should be prioritised and allocated funding.
- 1.4. The 2011/12 budget has been used to deliver the following prioritised schemes:
 - Main Road/Station Road, Christian Malford – Footway extension and pedestrian safety improvements
 - Lowden & Rowden Hill, Chippenham – Pedestrian refuges
 - A4 Pewsham Way / Forest Lane, Chippenham - Pedestrian Improvements.
 - A4 Pewsham Way / Canal Road, Chippenham, - New footway link and improvements to roundabout splitter island on Pewsham Way

2. Main Considerations

- 2.1. In considering recommendations from the CATG, Chippenham Area Board will need to be mindful of the objectives of the Local Transport Plan (LTP) and the likely availability of future funding for implementation. Current LTP objectives are safety, accessibility, economy, integration and environment.
- 2.2. It should be noted that the remit of the CATG is to allocate funds for capital projects and to provide new and improved infrastructure. Schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management should be prioritised.
- 2.3. Based on advice from Highways' officers following their assessments the CATG recommend that the following schemes receive funding:

Malmesbury Road, Chippenham	Upgraded lighting and high friction surfacing to improve pedestrians safety at zebra crossing on the Malmesbury Road (near St Paul's Church Hall)	£8,000
Kington St Michael Road, Kington Langley	Upgrade existing footway and make safe for pedestrians	£6,900
Pedestrian accessibility	To provide improvements to dropped kerb provision in the community area, following a prioritisation exercise to be carried out by the CATG with Town & Parish Councils	£5,000

3. Environmental & Community Implications

There are no immediate environmental implications from the recommendations made in this report.

4. Financial Implications

If Councillors make awards in line with officer recommendations in this report, Chippenham Area Board will have an Area Board Funding balance of zero.

5. Legal Implications

There are no specific Legal implications related to this report.

6. HR Implications

There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

There are no specific equality and inclusion implications related to this report.

8. CATG recommendations

To approve Chippenham Community Area Transport Group's (CATG) recommendation for the prioritisation of schemes at 2.3, subject to available funding.

No unpublished documents have been relied upon in the preparation of this report.

Report Author	Victoria Welsh, Community Area Manager Tel: 01249 706 446 E-mail: victoria.welsh@wiltshire.gov.uk
----------------------	--

Report to	Chippenham Area Board
Date of Meeting	5th March 2012
Title of Report	Area Board Funding

Purpose of Report

To ask Councillors to consider 5 applications seeking 2011/12 Community Area Grant Funding, 1 Area Board project, the allocation of funding for the Queens Diamond Jubilee event and to vire unspent monies to the CATG. Officer recommendations:

1. Award Chippenham Partnership of Schools £2,625 for the Chippenham Games, conditional upon the balance of funding being in place.
2. Award 10th Chippenham Guides £935 to purchase camping equipment.
3. Award Chippenham Bowls Club £2,568 for the installation of floodlights, conditional upon the balance of funding being in place.
4. Award Chippenham Museum & Heritage Centre £980 for the Primary School Archaeology Project.
5. Award Finding the Forgotten £3,000 for Increasing Great War education, knowledge and awareness for Chippenham and the surrounding villages through filming of real life reconstructions, conditional upon the balance of funding being in place.
6. Area Board Project – Award £2,500 to commission a Media & Community Engagement project with Media Studies students at Wiltshire College Chippenham to increase engagement between the local community and Chippenham Area Board
7. Allocate £600 towards the hire of a jousting tent to accommodate displays promoting Chippenham community area at the Queens Diamond Jubilee event on 1st May 2012.
8. To vire the balance of unspent Area Board Funding £19,900 to the Chippenham Community Area Transport Group (CATG) for:
 - i. Malmesbury Road, Chippenham - allocate £8,000 to improve safety of pedestrians at the zebra crossing near St Pauls Church Hall.
 - ii. Kington St Michael Road, Kington Langley – allocate £6,900 to upgrade the footpath.
 - iii. Accessibility Improvements – allocate £5,000 to install dropped kerbs in the community area, following a prioritisation exercise for dropped kerbs to be carried out by the CATG with Town & Parish Councils

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services 15th April 2011. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider applications from Town and Parish Councils for purposes that relate to their statutory duties or powers that should be funded from the local Town/Parish precept. However this does not preclude bids from Town/Parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the Town/Parish council.
- 1.5. In addition to Community Area Grants, Councillors can submit an Area Board Project which differs from Community Area Grants in that they do not require match funding. Area Board Projects should not be used to avoid complying with Community Area Grant criteria.
- 1.6. Area Board Projects are designed to enable the Area Board to address community issues or projects identified in the Community Plan. An application form is used and quotes for project work have to be provided in a similar manner to the Community Area Grant Scheme.
- 1.7. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.8. Funding applications will be considered at every Area Board meeting.
- 1.9. All applicants are encouraged to contact Charities Information Bureau which is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.10. 1 application to this funding round was withdrawn due to a change in circumstances with their project.

- 1.11. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.

Background documents used in the preparation of this Report

- Area Board Grant Guidance 2011/12 ACCL-001-11
- Community Area Grant Application Pack 2011/12
- Chippenham Community Area Plan
- Local Agreement for Wiltshire
- Community Area Transport Group (CATG) report 5-Mar-12

2. Main Considerations

- 2.1. Chippenham Area Board has been allocated a 2011/2012 budget of **£68,917** for Community Area Grants, Community Partnership Core Funding and Area Board Projects.
- 2.2. The carry forward from the 2010/2011 budget is **£1,814**. This gives a **total budget of £70,731** for the 2011/2012 budget.
- 2.3. There will be 6 rounds of funding during 2011/12. The first was on 9th May, the second on 4th July, the third on 12th September; the fourth was on 14th November, the fifth on 9th January and the final round is contained in this report.
- 2.4. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.5. At the Area Board meetings up to and including 9th January 2012, Councillors approved the award of £27,668 to Community Area Grants, £9,772 to Community Partnership Core Funding, £105 Area Board expenditure on trophies, frames and certificates for the Chippenham Area Board Community Awards and £1,390 for Area Board projects. Two applicants rescinded part of their awards giving a credit of £1,334, and donation of £50 towards the Taxi Marshalls project was received leaving a **balance of £33,180**.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the Chippenham Area Board.
- 4.2. If Councillors make awards in line with officer recommendations in this report, Chippenham Area Board will have a **balance of £72**.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Chippenham Partnership of Schools	Chippenham Games	£2,625

8.1.1. Chippenham Partnership of Schools – Award £2,625 to Chippenham Games, conditional upon the balance of funding being in place. *See Appendix 1*

8.1.2. This application meets the Community Area Grant Criteria for 2011/12.

8.1.3. This application demonstrates a link to the Chippenham & Villages Community Plan “Increase support for community facilities and events and to encourage a range of cultural opportunities for both residents and visitors to the community area.”

8.1.4. This project demonstrates a link to Wiltshire Council’s priorities in the Local Agreement for Wiltshire to create stronger and more inclusive communities “Encourage communities to take part in sporting and cultural activities and events that bring different ages together” and “Increase children and young people’s access to facilities and activities”.

- 8.1.5. The Senior Sports Development Office for Wiltshire Council is of the opinion that the project will meet the needs of the community by providing a tangible link to London 2012 and allowing local young people and other residents to feel part of the Olympic celebrations taking place this year. London 2012 will inspire thousands of people and will provide a unique opportunity to engage people in sporting and cultural programmes. This project offers such an opportunity at a local level and offers numerous benefits to the community including increased sports provision and cultural knowledge as well as an improved awareness of the benefits of sports participation.
- 8.1.6. Officers understand that this project has the full support of the Chippenham Partnership of Schools working in partnership with the Extended Services Coordinator and Chippenham Town Council.
- 8.1.7. This project coincides with National Schools Sports Week and Officers are of the opinion that it will offer interesting and enjoyable sporting and cultural activities for thousands of children and their families.

Ref	Applicant	Project proposal	Funding requested
8.2.	10 th Chippenham Guides	To purchase of camping equipment	£935

- 8.2.1. 10th Chippenham Guides – Award £935 for the purchase of camping equipment. *See Appendix 2*
- 8.2.2. This application meets the Community Area Grant Criteria for 2011/12.
- 8.2.3. This application demonstrates a link to the Chippenham & Villages Community Plan “Improve outdoor sports facilities and leisure facilities for young people” and “Provide support to active and successful clubs”
- 8.2.4. This application demonstrates a link to Wiltshire Council’s priorities in the Local Agreement for Wiltshire to create stronger and more inclusive communities “Increase children & young people’s access to facilities and activities” and “Encourage communities to take part in sporting and cultural activities and events”.
- 8.2.5. 10th Chippenham Guides has been recently set up due to the large number of local girls on the waiting list for existing guide units.
- 8.2.6. Guiders for the new unit are keen to offer the guides an opportunity to experience a camping trip. The trip may be the first time away from home for some of the guides

and will enable them to learn new skills

- 8.2.7. Girl guiding UK is the United Kingdom's largest voluntary organisation for girls and young women, with around half a million members including about 100,000 trained volunteer adult Leaders and supporters.
- 8.2.8. Officers are of the opinion that this project will provide an opportunity for girls to participate in activities they wouldn't normally take part in, to experience new challenges and build their confidence and skills.

Ref	Applicant	Project proposal	Funding requested
8.3.	Chippenham Bowls Club	To install floodlighting	£2,568

- 8.3.1. Chippenham Bowls Club – Award £2,568 for the installation of floodlighting, conditional upon the balance of funding being in place. *See Appendix 3*
- 8.3.2. This application meets the Community Area Grant Criteria for 2011/12.
- 8.3.3. This application demonstrates a link to the Chippenham & Villages Community Plan “Provide support to active and successful clubs”
- 8.3.4. This application demonstrates a link to Wiltshire Council’s priorities in the Local Agreement for Wiltshire to create stronger and more inclusive communities “Encourage communities to take part in sporting and cultural activities and events”.
- 8.3.5. Planning permission was granted on 17th November 2011 for the lights to operate April - October 18:00hrs to 22:00hrs.
- 8.3.6. The applicant has confirmed that all of residents in the immediate vicinity are aware of the lights and there have been no objections to the project.
- 8.3.7. Officers understand that the facilities will be made available to non members and schools to provide an opportunity for members of the community to try a sport that they might not have participated in before.
- 8.3.8. Officers are of the opinion that this project will enhance a valuable amenity for the local community.

Ref	Applicant	Project proposal	Funding requested
8.4.	Chippenham Museum & Heritage Centre	Primary School Archeology Project	£980

8.4.1. Chippenham Museum & Heritage Centre – Award £980 for the Primary School Archaeology Project. *See Appendix 4*

8.4.2. This application meets the Community Area Grant Criteria for 2011/12.

8.4.3. This application demonstrates a partial link to the Chippenham & Villages Community Plan “What people value – Chippenham Museum & Heritage Centre”

8.4.4. This application demonstrates a link to Wiltshire Council’s priorities in the Local Agreement for Wiltshire to create stronger and more inclusive communities “increase young people’s access to facilities and activities” and “provide strong foundations for children and young people’s development”

8.4.5. Officers understand that the applicant has consulted widely with local schools and identified a need for this project.

8.4.6. Officers understand that the applicant has a proven track record of successful working with local schools.

8.4.7. Officers are of the opinion that this project will provide rare and valuable opportunity for local school children to participate in an archaeology project.

Ref	Applicant	Project proposal	Funding requested
8.5.	Finding the Forgotten	Increasing Great War education, knowledge and awareness for Chippenham and the surrounding villages through filming of real life reconstructions	£3,000

8.5.1. Finding the Forgotten – Award £3,000 for Increasing Great War education, knowledge and awareness for Chippenham and the surrounding villages through filming of real life reconstructions, conditional upon the films not being sold for profit and the balance of funding being in place. *See Appendix 5*

- 8.5.2. This application meets the Community Area Grant Criteria for 2011/12.
- 8.5.3. This application demonstrates a partial link to the Chippenham & Villages Community Plan “What people value – Chippenham Museum & Heritage Centre”
- 8.5.4. This application demonstrates a link to Wiltshire Council’s priorities in the Local Agreement for Wiltshire to create stronger and more inclusive communities “provide strong foundations for children and young people’s development”
- 8.5.5. Letters of support for this project have been received from local MP Duncan Hames, Chippenham Museum & Heritage Centre and local schools.
- 8.5.6. The applicant intends to make the films available to the 3 secondary schools and Chippenham Museum & Heritage Centre.
- 8.5.7. Officers understand that the films will also be used as part of 5 interactive education and commemoration units; one will be situated in each of Chippenham’s three secondary schools and two will be administered by Chippenham Museum & Heritage Centre.

Ref	Applicant	Project proposal	Funding requested
8.6.	Area Board Project	To commission a Media & Community Engagement project with Media Studies students at Wiltshire College Chippenham to increase engagement between the local community and Chippenham Area Board	£2,500

- 8.6.1. Funding is sought to commission a Media & Community Engagement project with Media Studies students at Wiltshire College Chippenham to increase engagement between the local community and Chippenham Area Board *See Appendix 6*
- 8.6.2. This project demonstrates a link to Wiltshire Council’s corporate equality statement: “We will actively engage and empower under-represented groups through the broadening of our consultation processes and the strengthening of our links with community representatives.”
- 8.6.3. This project will be delivered by Media Studies students from Wiltshire College Chippenham, lead by the Head of Innovation & Creativity.
- 8.6.4. Interviews will be carried out 6 times during the year on key topics that the Area Board is dealing with. Chippenham Area Board will provide a brief for the students in advance of each set of interviews.
- 8.6.5. Councillors are reminded that the Media Team at Wiltshire College Chippenham

worked in partnership with Chippenham Children’s Parliament to produce the very successful Road Safety DVD in 2011.

Ref	Proposal	Funding requested
8.7.	Allocate £600 towards the hire of a jousting tent to accommodate displays promoting Chippenham community area at the Queens Diamond Jubilee event on 1 st May 2012	£600

8.7.1. As agreed at the Area Board meeting on 9th January, Chippenham Community Area will have a Jousting Tent at the Queens Jubilee event in Cathedral Close Salisbury on 1st May. Arrangements regarding the size of the tent, layout and content were delegated to the Chairman, Vice Chairman & Community Area Manager.

8.7.2. Working in partnership with Chippenham Museum & Heritage Centre, The History Centre and Chippenham Folk Festival, 3 displays have been arranged as follows:

- i. King Alfred, his victory in a battle for Chippenham, the town’s history as a “Royal Seat” and base for the Vikings
- ii. Chippenham Folk Festival, established over many years as a festival which gains international recognition for the town and our folk heritage
- iii. A copy of the Charter granted to Chippenham in 1554 by Queen Mary 1st and its current relevance to the town

8.7.3. These 3 topics have been selected as they fit the brief that we have been given by the Lord-Lieutenant for Wiltshire to display *“key historical facts or features in your town which singles it out from others, as well as providing an opportunity to celebrate what is special or going on in your community area now. In this way I hoped that this will showcase your town’s past and future, providing all communities with the opportunity to share collectively what makes Wiltshire the wonderful historic and vibrant County that it is today.”*

8.7.4. The Lord-Lieutenant also makes reference in his latest letter to *“Traditions such as maypole dancing, Morris dancing, bands, drama groups, etc., are thriving in our communities across Wiltshire.”*

8.7.5. Chippenham Area Board is confident that these 3 displays will promote Chippenham’s heritage and raise the profile of the town.

Ref	Proposal	Funding requested
8.8.	To vire the balance of unspent Area Board Funding to the Chippenham Community Area Transport Group (CATG) for 3 specified schemes	£19,900

8.8.1. To vire the balance of unspent Area Board Funding £19,900 to the Chippenham Community Area Transport Group (CATG) for:

- i. Malmesbury Road, Chippenham - allocate £8,000 to improve safety of pedestrians at the zebra crossing near St Pauls Church Hall.
- ii. Kington St Michael Road, Kington Langley – allocate £6,900 to upgrade the footpath.
- iii. Dropped kerbs – allocate £5,000 to install dropped kerbs in the community area, following a prioritisation exercise for dropped kerbs to be carried out by the CATG with Town & Parish Councils

Appendices:	Appendix 1 grant application – Chippenham Partnership of Schools Appendix 2 grant application – 10 th Chippenham Guides Appendix 3 grant application – Chippenham Bowls Club Appendix 4 grant application – Chippenham Museum & Heritage Centre Appendix 5 grant application – Finding the Forgotten Appendix 6 Area Board Project – To commission a Media & Community Engagement Project
--------------------	---

No unpublished documents have been relied upon in the preparation of this report.

Report Author	Victoria Welsh, Community Area Manager Tel: 01249 706 446 E-mail: victoria.welsh@wiltshire.gov.uk
----------------------	--

CHIPPENHAM AREA BOARD FORWARD PLAN

ITEM 13

Please note that this is a working document which is subject to change due to availability of the relevant officers/partners and relevant time scales.

Date	Location	Area Board Agenda Items	Cabinet Member Attending
Monday 30 April 2012	Abbeyfield School, Chippenham	<p>Provisional Items: Presentation of Chippenham Area Board Community Awards Outcomes of 'Forward Together' Event Volunteering in Wiltshire Fees and Charges Policy</p> <p>Community Area Grants will be considered</p>	Councillor Stuart Wheeler (Campus Development and Culture, including Leisure, Sport and Libraries)
Monday 9 July 2012	Yatton Keynell Village Hall	<p>Provisional Items: Appointments to Outside Bodies and Working Groups Election of Chairman and Vice Chairman</p> <p>Community Area Grants will be considered</p>	Councillor Dick Tonge (Highways and Transport)

Monday 3 September 2012	Hardenhuish School, Chippenham	Provisional Items: No provisional items Community Area Grants will be awarded	Councillor John Thomson (Deputy Leader, Adult Care, Communities & Housing)
-------------------------------	-----------------------------------	---	---

Chippenham Area Board Officer Contacts:

Community Area Manager: Victoria Welsh (victoria.welsh@wiltshire.gov.uk)
 Democratic Services Officer: Penny Bell (penny.bell@wiltshire.gov.uk)
 Service Director: Parvis Khansari (parvis.khansari@wiltshire.gov.uk)